

SSJ Restructuring – Workplan Overview

Purpose

To map out a restructuring plan for the SSJ Restructuring Committee to consider.

✓ = completed; P = In Progress; green = intended timeline

Objective

To explore restructuring the Village of Sundridge, the Township of Strong and the Township of Joly into a single municipality. **The plan assumes an end goal of restructuring**, aligning key deliverables to an approved Minister’s Restructuring Order by January 1, 2026. Finalized restructuring would be effective January 1, 2027.

Nothing in this plan would bind the parties to restructuring.

Key Deliverables	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	2022											
Hold a joint meeting to discuss potential restructuring							✓					
Engage Ministry of Municipal Affairs and Housing							✓					
MMAH to provide information package to Restructuring Committee							✓					
Establish a formal Restructuring Committee									✓	✓	✓	
	2023											
MMAH to provide a process overview to the Restructuring Committee			✓									
MMAH comments on Terms of Reference and suggestions for financial analysis			✓									
Adopt a terms of reference for the Restructuring Committee			✓									
Municipal staff perform initial financial analysis (re: assessment, taxes per household, avg. taxes, median taxes, taxes per \$100K in assess., assets by class, revenues, expenses, debts, reserves)					✓	✓						
Discuss initial financial analysis with MMAH					✓							
Municipal Staff perform additional financial analysis												✓
Discuss results from additional analysis with MMAH												
Restructuring Committee establishes key objectives of the potential restructuring												✓
Restructuring Committee adopts amended terms of reference	✓											
	2024											
Letter to First Nations re: intention to explore restructuring, overview of work to date, and seeking formal support to move forward									✓			
Municipal staff review and analyze core services and staffing		✓										
Restructuring Committee Meeting with First Nations												
Staff perform additional analysis of core services and develop final report							✓					
Present additional financial analysis and recommendations to Restructuring Committee							✓					
Staff to prepare organizational chart re: Level of Staffing	✓											
Staff to investigate implication of Union – Collective Agreement	✓											

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Key Deliverables	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Present core services analysis and final report to Restructuring Committee		✓										
Staff perform analysis of assets and liabilities		✓										
Staff perform additional analysis of assets and liabilities and prepare final report							✓					
Municipal Staff perform analysis and prediction regarding tax ratios and OMPF							✓					
Present assets and liabilities analysis and final report to Restructuring Committee							✓					
MMAH to engage MOF regarding tax ratios and OMPF							✓					
Restructuring Committee discusses and decides on potential new name			✓									
Staff prepare draft restructuring order			✓									
2025												
Restructuring Committee Meeting with First Nations												
Hold Tri-Council Town Hall on work completed to date												
Staff present draft to Restructuring Committee for review and approval												
Hold Tri-Council Town Hall – decision on submitting Restructuring Order												
Restructuring Committee submits draft Restructuring Order to MMAH												
MMAH review of draft order and provide comments												
Final draft proposal ready for public consultation												
Consultations held by Restructuring Committee	✓											
Staff make potential amendments to order based on consultations												
Clerk’s statutory declaration drafted												
Resolution from each Municipality to Minister of MMAH advising of intention to restructure												
Final MMAH staff review of order												
MMAH Minister’s review and approval of order												
2026												
Establish a Transition Committee to discuss the composition of the transitional council, and to provide a range of recommendations including ward structure versus at large, service levels, transitional tax rates, phase-ins, positions, notifying MPAC and Ministries, composition of council for 2026 election, etc. Restructuring Committee should also decide on the authority of the Transition Committee												
Election of new council												
Restructuring completed; interim council in place for restructured municipality (Nov 15 – Dec 31)												
2027												
New council takes office January 1, 2027.												
Transition Committee submits recommendations for new council’s approval (council composition, core services, budget tax rates, etc.)												