



**ADR**  
CHAMBERS

Integrity Commissioner Office  
for Township of Strong

**MICHAEL L. MAYNARD**  
**Integrity Commissioner**  
Township of Strong  
E-mail: [integrity@adr.ca](mailto:integrity@adr.ca)

March 28, 2024

Sent by e-mail to:

**Ms. Caitlin Haggart**  
**Clerk Administrator**  
Township of Strong  
[clerk@strongtownship.com](mailto:clerk@strongtownship.com)

**Re: File No.: IC-30436-0324 Township of Strong Integrity Commissioner Annual Report  
for the operating period of December 19, 2022 to December 18, 2023**

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Dear Ms. Haggart:

Thank you for the opportunity to act as the Integrity Commissioner (“IC”) for the Township of Strong (the “Township”) over the past year. In accordance with our agreement with the Township, and pursuant to section 223.6(1) of the *Municipal Act, 2001*, we are providing our annual report for the operating period of December 19, 2023 to December 18, 2023

As you know, the IC’s role is to help Members of Council (“Members”) ensure that they are performing their functions in accordance with the Township’s Code of Conduct (the “Code”) and the *Municipal Conflict of Interest Act* (“MCIA”). The Integrity Commissioner is available to educate and provide advice to Members on matters governing their ethical behaviour and compliance with the Code and the MCIA.

The Integrity Commissioner is also responsible for receiving, assessing, and investigating appropriate complaints respecting alleged breaches of the Code or the MCIA.

**Requests for Advice**

During this operating period, the Integrity Commissioner received two requests for advice.

**Code of Conduct Complaints**

The Integrity Commissioner received four Code of Conduct complaints during this operating period. One of the complaints was withdrawn by the complainant and the matter was closed accordingly. Three of the complaints were closed on preliminary grounds: one for lack of jurisdiction and two for lack of evidence to establish even a *prima facie* case.

**Education Session**

During this operating period, the Integrity Commissioner presented one education seminar to Council about the Code of Conduct and the role of the Integrity Commissioner.

**Billing**

A summary of billing for the year is included in this report as Appendix 1.

**Final Comments**

I look forward to assisting the Township and its Members in contending with the issues that may arise in connection with the administration of its Code in the coming year.

Yours truly,



Michael L. Maynard,  
Office of the Integrity Commissioner for the Township of Strong

**APPENDIX 1**  
**Summary of Billing**

Billing for this operating period has totaled **\$17,015.88** as detailed below.

<b>Invoice Number</b>	<b>Date</b>	<b>Fees</b>	<b>HST</b>	<b>Total</b>
<b>8569</b>	03/09/2023	\$1,140.00	\$148.20	\$1,288.20
<b>8612</b>	04/06/2023	\$2,275.00	\$295.75	\$2,570.75
<b>8650</b>	05/09/2023	\$2,507.50	\$325.98	\$2,833.48
<b>8723</b>	07/10/2023	\$5,985.00	\$778.05	\$6,763.05
<b>8925</b>	12/11/2023	\$3,150.80	\$409.60	\$3,560.40
<b>TOTAL</b>		<b>\$15,058.30</b>	<b>\$1,957.58</b>	<b>\$17,015.88</b>