



MUNICIPAL ELECTION

Candidates Information

Before beginning a campaign, candidates should familiarize themselves with the *Municipal Elections Act, 1996* and its Regulations. Candidates are obliged to satisfy themselves either through their own determination or through the assistance of their own legal counsel as to the legal requirements relating to their candidacy. Further, candidates are required to comply with the provisions relating to election campaign finances as set out in the *Municipal Elections Act*.

Candidates should ensure they are using the most current version of any legislation and its regulations. An updated *Municipal Elections Act, 1996* can be found online at e-laws website at www.e-laws.gov.on.ca

Key Dates

There are many key dates that candidates should be aware of such as:

Description	Date
Nomination begins	May 1, 2018
Nomination day (last day to be nominated)	July 27, 2018 by 2:00 p.m.
Final day for withdrawal of candidacy	July 27, 2018 by 2:00 p.m.
Acclamations	July 30, 2018 after 4:00 p.m.
Advanced Voting Day	October 6, 2018 12:00 p.m. – 5:00 p.m.
Voting Day	October 22, 2018 10 a.m. – 8:00 p.m.
Council term begins	December 1, 2018
Campaign period ends	December 31, 2018
Financial filing deadline	March 29, 2019

Election Positions

The term of office for all elected positions is four years and starts December 3, 2018, with the inaugural meeting taking place on December 4, 2018.

MAYOR

One Mayor candidate is elected

COUNCILLORS

Four Councillors are elected



MUNICIPAL ELECTION

The Corporation of the Township of Strong General Information from the Clerk

This guide has been prepared by the Clerk to provide information to candidates that will assist them during the election process. Candidates are encouraged to visit: <http://www.mah.gov.on.ca/Page219.aspx> to access the Ministry prescribed forms and Candidate Guides.

Municipal elections are held every four (4) years in Ontario. The next election will be Monday October 22, 2018 by traditional ballot. As per By-law 2018-009, an advanced voting day has been set for Saturday, October 8, 2018 from 12noon to 5:00 p.m. You can become involved in your community by casting your vote or submitting nomination papers and running for a seat on council. Members will be elected for a term of office commencing December 3, 2018 and ending November 14, 2022, for the following offices:

- Mayor: One (1) to be elected by general vote of the electors of the Township of Strong
- Councillors: Four (4) to be elected by general vote of the electors of the Township of Strong
- District School Board (English): One (1) to be elected
- District Separate School Board (English): One (1) to be elected
- District School Board (French): One (1) to be elected
- District Separate School Board (French): One (1) to be elected

Nominations

Nominations may be filed by candidates at the Clerk's office prior to Nomination Day at any time, Monday to Friday from 9:00 a.m. to 4:00 p.m., excluding statutory holidays, from Tuesday May 1, 2018 to Thursday July 26, 2018. On Nomination Day (Friday July 27, 2018) nominations may only be filed using the prescribed form at the Clerk's office between the hours of 9:00 a.m. and 2:00 p.m. Acceptable Photo Identification for the filing of Nomination papers include: a valid Canadian Passport, Ontario Driver's License or an Ontario Health Card. The prescribed fee must also be included: \$200.00 for the office of Mayor or \$100.00 for the office of Councillor, in the form of cash, certified cheque, money order or debit. **Candidates are NOT REQUIRED to submit 25 endorsement signatures since there are under 4000 electors in the Township of Strong.**

Township of Strong Resolution R2018-019 authorizes Traditional Vote by Ballot for the 2018 election.

To be an eligible candidates you must live in the municipality, be an owner or tenant of land there, or the spouse of an owner or tenant; be a Canadian citizen; and at least 18 years old on voting day. Campaign periods commence when a candidate files nomination papers and ends on December 31, 2018, unless the candidate withdraws the nomination, the Clerk rejects the nomination or the candidate is continuing their campaign to erase a deficit.

If sufficient nominations are not received by 2:00 p.m. on July 27, 2018, the Clerk shall extend the nomination period and additional nominations may be filed from 9:00a.m. to 2:00 p.m. on August 1, 2018.

Preliminary List and Voter's List

Residents are encouraged to determine whether they are on the Voters' List and to confirm their information and school board support prior to the Municipal Election. Anyone can view or change this information using www.voterlookup.ca

The Preliminary List of Electors is to be provided to the municipality on or before July 31, 2018, however MPAC can request an alternate deadline of August 31, 2018 if the Clerk is in agreement. On or before September 1, 2018, the Clerk shall reproduce the Voters' List upon written request and completion of the prescribed form.

Revisions to the Voters' List: The period for revisions to the Voters' List is from September 3, 2018 until the close of voting at 8:00 p.m. on October 22, 2018, and will be conducted at the Municipal Office, 28 Municipal Lane during regular office hours and on voting day until 8:00 p.m. Revisions must be completed on the prescribed form.

Applications to remove another person's name from the Voters' List are now only permitted if that person is deceased and the Clerk will require a copy of the death certificate to accompany the prescribed form. The period to submit request to remove a deceased person's name is during regular office hours from September 3, 2018 to close of voting at 8:00 p.m. on October 22, 2018.

Proxy Voting

A person who is not able to attend the voting place to vote at the advanced poll or on voting day may appoint another person as a voting proxy to vote on their behalf. The appointment must be made in writing using the prescribed form, with original signatures. Under Section 44 of the *Municipal Election Act, 1996*, an elector may act on behalf of **one other qualified elector** who is not a relative **OR** on behalf of one or more qualified electors who are relatives. In the case where an elector is acting on behalf of more than one qualified electors who are relatives, separate proxy forms are required. A relative means the parent, grandparent, child, grandchild, brother, sister, spouse, or same-sex partner of the elector appointed.

Even if an elector is eligible to vote in more than one municipality, he/she can only vote as a proxy for one non-relative.

The prescribed form is a public record and the copy on file with the Clerk may be inspected by any person.

The Elector making the Appointment and the Elector Appointed must both provide the Clerk with proof of identity. If the Elector making the Appointment cannot physically attend the municipal office (28 Municipal Lane), the Clerk will accept their proof of identity in a form that is satisfactory to them.

For further information or clarification, please contact the Clerk's office at 705-384-5819 or clerk@strongtownship.com



MUNICIPAL ELECTION

Council Remuneration & Meeting Schedule

As per By-Law 2017-030

Councillor - \$1,121.00 per month (\$13,452.00 per year)

Mayor - \$1,279.00 per month (\$15,348.00 per year)

Regular Council Meetings are held the second and fourth Tuesday of each month beginning at 5:30 p.m.

Currently we have the following committees and/or boards that council members are appointed to which typically meet once a month:

Boards/Committee	Current Meeting Schedule
Provincial Offences	Quarterly – Daytime
District of Parry Sound Municipal Assoc.	Bi-Annual (spring/fall) - Daytime
Tri/Bi Council Meetings (Sundridge/Strong/Joly)	Semi-Annual – or as required - Evening
Sundridge & District Medical Centre Committee	Monthly – 3 rd Tuesday – Evening
Sundridge – Strong Fire Joint Board of Mgt. Com.	Monthly - 1 st Wednesday – Evening
Sundridge – Strong Recreation Committee	Monthly – 1 st Thursday – Evening
High Rock Lookout Committee	Bi-Annual (Additional as required) - Evening
Sundridge-Strong-Joly Arena Committee	Monthly – 1 st Wednesday – Evening
Sundridge-Strong Library Board	Monthly – 3 rd Thursday – Evening
Central Almaguin Planning Board	Monthly – 3 rd Wednesday – Evening
Township of Strong Emergency Management Committee	Bi - annually (Additional as required) - Daytime
ARI/Hazardous Waste Committee	Bi – annually (spring/fall) - Evening
Central Almaguin Economic Development Assoc.	Monthly – 3 rd Monday - Evening
Joint Building Committee	Monthly – 3 rd Thursday – Evening

Most committee/boards require 2 members of Council to attend and an alternate to be appointed.

So You Want to Run for Council?



This course will provide an overview of what you need to know to before you decide to run for municipal office and what you should know to begin your candidacy.

Where? ONLINE
Work at your own pace.

How? Visit AMO's education portal at MunicipalEducation.ca and sign up today!

Cost: \$66.37 +HST (\$75.00)

Running for a seat on Council can be relatively simple. The rules that govern who can run and how to run an election campaign can be found in any Municipal Clerk's office in Ontario. But, from the moment you file your nomination form your life will change!

There are questions you need the answers to and this new course from AMO can help you.

Are
You
Ready?

- What does it take to run for council?
- What should I know before I run?
- The media and me.
- What are the powers and influence of municipal government?
- What rules, regulations and laws govern my actions as an elected official?

The course builds on the experience of elected officials - what they didn't know that they wish they did.

Who is AMO?

The Association of Municipalities of Ontario (AMO) works to make municipal governments stronger and more effective. Through AMO, Ontario's 444 municipalities work together to achieve shared goals and meet common challenges.

AMO's history spans back to 1899, with a steady reputation, the mandate of AMO has always been to support and enhance strong and effective municipal government in Ontario. We promote the value of the municipal level of government as a vital and essential component of Ontario and Canada's political system.

Through Policy Advocacy, Educational Programming, Administration of the Federal Gas Tax Program, and more, AMO is the voice of municipal government in Ontario.

If you do get elected you will want to attend our other education and training programs. Ask your Municipal Clerk about registering.

- **In Person Workshops:** These full-length interactive workshops are geared to newly elected officials looking to get foundational skills quickly and begin an effective council term. AMO also offers skills upgrade workshops for returning elected officials on leadership development, financial strategy and more.
- **Online Courses:** AMO offers at your own pace learning in areas such as Land Use Planning; Financial Literacy; Energy Procurement and Asset Management at MunicipalEducation.ca
- **Webinars:** Throughout the year AMO offers one-hour lunch and learn webinars on topics such as social media, risk management and new legislation.

For more details on your municipal association and what we offer please visit www.amo.on.ca

Why is this Course Unique?

Content was designed by current and retired members of council. People who just like you decided to run, and have the knowledge and first-hand experience of what challenges and opportunities exist in community leadership.

Their expertise paired with the practical tools you need this course is invaluable for you as you start your election campaign.

Course content covers:

- Reasons That You Should and Should Not Run for Council;
- What You Should Know Before You Run for Office;
- Dealing with the Media;
- Techniques for Working with Others;
- The Roles of Council Members and Staff;
- What are the powers and influence of municipal government?
- Transparency and Accountability in Government;
- and much more...

A sample quote from the course:

"There are joys and disappointments in equal measure. Nothing compares to the satisfaction of knowing you've made a difference in your community, and that a decision you've been a part of has made the lives of your residents better."



So You Want to Run for Council?

For more information on this online course and to register visit:

AMO.on.ca



MUNICIPAL ELECTION

Form EL 19

THE CORPORATION OF THE TOWNSHIP OF STRONG

WITHDRAWAL OF NOMINATION

Municipal Elections Act, 1996 (s. 36)

I, _____, hereby withdraw my name as a candidate
[full name]

for the office of _____.
[name of elected office]

Signature of Candidate

Date

Note: Candidate must appear in person, with identification in order to withdraw their nomination.

THIS WITHDRAWAL DELIVERED TO ME AT _____
[time]

THIS _____ DAY OF _____, 2018

Municipal Clerk or designate _____
[signature]



MUNICIPAL ELECTION

Form EL 18

THE CORPORATION OF THE TOWNSHIP OF STRONG

DECLARATION OF QUALIFICATIONS – COUNCIL

Municipal Elections Act, 1996

I, _____, a nominated candidate for the office of:
[full name]

Mayor

Councillor

Do Solemnly Declare That:

1. I am qualified pursuant to the *Municipal Elections Act, 1996* and the *Municipal Act, 2001* to be elected and to hold the office of:

Mayor

Councillor

2. Without limited the generality of paragraph 1, I am at least eighteen (18) years of age, a Canadian citizen, a resident of the Township of Strong or the owner or tenant of land in the Township of Strong or the spouse of such owner or tenant.

3. I am not ineligible or disqualified under the *Municipal Elections Act, 1996*, the *Municipal Act, 2001*, the *Municipal Conflict of Interest Act* or any other Act to be elected to or hold the above-mentioned office.

4. Without limiting the generality of paragraph 3;

- I am not an employee of the Township of Strong, or if I am an employee of the Township of Strong, I am on an unpaid leave of absence as provided for by Section 30(1) of the *Municipal Elections Act, 1996*.
- I am not judge of any court.
- I am not a member of the Assembly as provided in the *Legislative Assembly Act* or of the Senate or House of Commons of Canada or, if I am such a person, I will provide proof of my resignation in a form of satisfactory to the Clerk of the Township of Strong prior to 2:00 p.m. on Nomination Day, July 27, 2018. I understand that the Clerk of the Township of Strong will reject my nomination for the above-mentioned office if I fail to provide proof of resignation by this deadline.

- I am not a member of the Executive Council of Ontario or a federal Minister of the Crown.
 - I am not a public servant within the meaning of the *Public Service Employment Act*, or if I am a Federal employee, I have followed and will continue to follow all the relevant provisions of Part V of such Act.
 - I am not a Federal employee within the meaning of the *Public Service Employment Act*, or if I am a Federal employee, I have followed and will continue to follow all the relevant provisions of Part 7 of such Act.
5. I am not prohibited from voting at the municipal election under subsection 17(3) of the *Municipal Elections Act, 1996*.
 6. Without limiting the generality of paragraph 5;
 - I am not a person who is serving a sentence of imprisonment in a penal or correctional institution.
 7. I am not prohibited because of convictions of a corrupt practice described in section 90(1) of the *Municipal Elections Act, 1996* from voting in a municipal election.
 8. I am not a person who was convicted of a corrupt practice under the *Municipal Elections Act, 1996*, or of an offence under the *Criminal Code (Canada)*, in connection with an act or omission with respect to a municipal election during the last two (2) regular elections prior to October 22, 2018.)
 9. I am not disqualified from being elected to or holding office by reason of any violations of the election campaign financial requirements or violations for not filing the financial statement pursuant to the *Municipal Elections Act, 1996*.

AND I make this solemn Declaration conscientiously believing it to be true, and knowing that it is of the same force and effect as if made under oath and by virtue of the *Canada Evidence Act*.

Declared before me at the Township of Strong

This _____ day of _____, 2018

Signature of Candidate

Signature of Clerk or designate

Personal information on this form is collected under the authority of the *Municipal Elections Act, 1996* and will be used for the nomination process for office in the municipal election and will be available for public inspection in the office of the Clerk, Township of Strong until the next municipal election. Questions about this collection of personal information should be directed to Caitlin Haggart, Clerk Administrator, 28 Municipal Lane, PO Box 1120, Sundridge, ON P0A 1Z0. (705)-384-5819



FREEDOM OF INFORMATION (FOI) RELEASE FORM
Municipal Elections Act, 1996

MUNICIPAL ELECTION

Name of Candidate: _____

Candidate for the Office of:

- Mayor
- Councillor
- Trustee, School Board _____

Background

After a candidate files a Nomination Form, the news and the public frequently wish to make contact with him/her. In accordance with the *Municipal Elections Act, 1996*, the information contained in the Nomination Form is deemed to be a public record and may be inspected by any person at the Office of the Clerk during regular business hours, however, this is not always practical for non-resident voters. Accordingly, we are seeking your permission to publish your personal information in other manners.

Consent to Release of Personal Information

In accordance with the *Municipal Freedom of Information and Protection of Privacy Act (MFIPPA), 1990*, the *Municipal Elections Act, 1996*, and any other applicable legislation, I _____, Candidate in the 2018 Municipal Election, in the Township of Strong, hereby authorize the Township of Strong, to publish and/or post on the Municipality's website and/or social media accounts, and/or make available to any person, the following personal information with respect to my candidacy for elected office:

1. Name as it is to appear on the ballot;
2. Qualifying address within the Municipality;
3. Telephone numbers;
4. E-Mail address;
5. If you have a campaign website (Facebook page, Twitter, etc) and would like that listed, please provide the full URL: _____

I acknowledge that the Municipality is publishing and/or posting this information as a public service and is no way endorsing me, my candidacy or any position on any issue that I may take.

Dated this _____ day of _____, 2018

Clerk or designate

Candidate Signature

NOTICE OF COLLECTION

Personal information, as defined by the *Municipal Freedom of Information and Protection of Privacy Act (MFIPPA)*, is collected on this form under the authority of the *Municipal Elections Act* and in accordance with *MFIPPA*. The personal information will be used for the nomination process for office in the municipal election and will be available for public inspection in the office of the Clerk, Township of Strong until the next municipal election.



28 Municipal Lane,
P.O. Box 1120, Sundridge, Ontario P0A 1Z0
705-384-5819 Fax 705-384-5892
www.strongtownship.com

Township of Strong Council Resolution
January 23, 2018

2018 Municipal Election – Voting Method

R2018-019

Kelly Elik – Jason Cottrell

Therefore be it resolved that the Council for the Township of Strong shall proceed with the Traditional Ballot method of voting for the 2018 Municipal Elections.

Carried

**THE CORPORATION OF THE TOWNSHIP OF STRONG
BY-LAW 2018 – 009 AS AMENDED**

**BEING a by-law to provide for Advance Votes
to be held prior to voting day**

WHEREAS Section 43(1) of the Municipal Elections Act, S.O. 1996 provides that a Municipal Council shall pass a by-law establishing one or more dates for an advance vote, and the hours during which voting places shall be open on that date or dates.

NOW THEREFORE the Council of the Corporation of the Township of Strong does hereby **enact as follows:**

- 1 An advance vote shall be held on the 6th of October 2018 between the hours of 12:00 pm (Noon) and 5:00 pm at the Municipal Office of the Township of Strong at 28 Municipal Lane, Sundridge, Ontario.

READ A FIRST AND SECOND TIME THIS 23rd DAY OF JANUARY 2018

READ A THIRD TIME AND FINALLY PASSED IN OPEN COUNCIL THIS 23rd DAY OF JANUARY 2018

Original Signed

MAYOR, CHRISTINE ELLIS

Original Signed

ACTING CLERK, KIM DUNNETT

SEAL

THE CORPORATION OF THE TOWNSHIP OF STRONG

BY-LAW #2018-016

Being a by-law to adopt a Use of Corporate Resources for
Election Purposes Policy.

WHEREAS the Province of Ontario passed the *Municipal Elections Act, 1996*;

AND WHEREAS Section 88.18 of the *Municipal Elections Act, 1996*, as amended, requires that before May 1 in the year of a regular election, municipalities establish rules and procedures with respect to the use of municipal resources during the election campaign period;

NOW THEREFORE the Council of The Corporation of the Township of Strong hereby enacts as follows:

1. That the “Use of Corporate Resources for Election Purposes” policy, attached as Schedule “A” to this by-law and forming part of this by-law, be hereby adopted.
2. That this by-law shall take effect on the date of final passing thereof.

READ A FIRST AND SECOND TIME on the 10th day of April 2018.

READ A THIRD TIME and finally passed this 10th day of April 2018.

Original Copy Signed
Mayor – Christine Ellis

Original Copy Signed
Clerk Administrator – Caitlin Haggart

CERTIFIED to be a true
copy of by-law 2018-016
enacted in open council
this 10th Day of April 2018

THE CORPORATION OF THE TOWNSHIP OF STRONG

BY-LAW #2018-016

Being a by-law to adopt a Use of Corporate Resources for
Election Purposes Policy.

WHEREAS the Province of Ontario passed the *Municipal Elections Act, 1996*;

AND WHEREAS Section 88.18 of the *Municipal Elections Act, 1996*, as amended, requires that before May 1 in the year of a regular election, municipalities establish rules and procedures with respect to the use of municipal resources during the election campaign period;

NOW THEREFORE the Council of The Corporation of the Township of Strong hereby enacts as follows:

1. That the “Use of Corporate Resources for Election Purposes” policy, attached as Schedule “A” to this by-law and forming part of this by-law, be hereby adopted.
2. That this by-law shall take effect on the date of final passing thereof.

READ A FIRST AND SECOND TIME on the 10th day of April 2018.

READ A THIRD TIME and finally passed this 10th day of April 2018.

Original Copy Signed
Mayor – Christine Ellis

Original Copy Signed
Clerk Administrator – Caitlin Haggart

CERTIFIED to be a true
copy of by-law 2018-016
enacted in open council
this 10th Day of April 2018

**Schedule "A" to
By-law #2018-016**

Use of Corporate resources for Election Purposes Policy

1. PURPOSE

1.1 As leaders in this community, Members of Council are held to the highest standards of conduct and ethical behavior. In practical terms, this obligation requires that, during a Municipal Election Year, members of Council that are also candidates must avoid any conflict between personal interest and official duties, and that any potential conflict be resolved in favour of public interest. While the business of the Township of Strong must continue to be carried out during the entire term of Council. Members of Council are responsible to ensure that corporate resources are not used for any election-related purposes. For these reasons, it is necessary to establish guidelines on the appropriate use of corporate resources during an election period to protect the interests of both the members of Council and the Township of Strong.

2. APPLICATION

2.1 This policy is applicable to all Members of Municipal Council including a Member of Council who is acclaimed or a retiring Member.

3. AUTHORITY

3.1 The Municipal Elections Act, 1996, as amended, permits candidates to file nominations in a Municipal Election year as early as the first day of May that the Clerk's Office is open. Once a candidate has filed a nomination paper, he/she can begin to raise campaign funds or incur campaign expenses in accordance with the provisions of the Act. The Municipal Elections Act, 1996, as amended, prohibits a municipality from making a contribution to a candidate. The Act also prohibits the candidate, or someone acting on the candidate's behalf, from accepting a contribution from a person who is not entitled to make a contribution. Since contributions may take the form of money, goods or services, any use by a member of Council of the municipality's resources for his/her election campaign would be viewed as a contribution and, therefore, a violation of the Act.

4. GUIDELINES

4.1 It shall be the Policy of The Municipal Corporation of the Township of Strong that, from the commencement of the Nomination Day until the end of the Campaign Period, members of Council shall not:

- use the facilities, equipment, supplies, services, staff or other resources of The Municipal Corporation of the Township of Strong for any election campaign or campaign related activities. Such resources would include newsletters, desktop publishing and graphic services, postage, voicemail or the use of fax machines;
- use municipally funded expense allowances for electoral purposes or electoral gain;
- use municipally funded services such as mobile phones for electoral purposes or electoral gain. Where it is impractical for Council members to discontinue their use of these during the election campaign, Council

members shall reimburse the Township for usage of those services that exceeds the normal usage levels;

- undertake any campaign-related activities on any municipal property unless full market value rent is paid. No campaign-related activities shall be allowed at Township Office at any time;
- use business cards, envelopes or letterhead imprinted with municipal logos for election purposes;
- enlist the use of Township staff to work in support of a municipal candidate during working hours unless they are on a leave of absence without pay, lieu time, or vacation leave;
- print or distribute any material paid for by the municipality that illustrates that a member of Council or any other individual is registered in any election or where they will be running for office;
- profile, or make reference to, in any material paid for by the municipality, any individual who is registered as a candidate in any election;
- print or distribute any material using municipal funds that makes reference to, or contains the names or photographs, or identifies registered candidates for municipal elections; minutes of Council and/or Committee Meetings being exempt;
- use the municipality's voicemail system to record election-related messages.
- use the municipality's Township page to promote election-related messages and material;
- use any website or domain names that are funded by the municipality for the dissemination of election-related messages and material; and
- use the municipality's website for election-related campaign material, inclusive of establishing links on the municipality's website to a registered candidate's website, email or blog.

4.2 The following shall be discontinued for the members of Council from the day prior to Nomination Day in a Municipal Election Year until the end of Election Day:

- all forms of advertising, including municipal publications, paid for by the municipality;
- all printing, photocopying and distribution, including printing and general distribution of newsletters unless so directed and approved by Council;
- the ordering of business cards and other like stationery; and
- the ordering of office furniture and furnishings, except those of an emergency nature.

5. LIMITATIONS

5.1 Nothing in this Policy shall preclude members of Council from performing their jobs, nor inhibit them from representing the interests of the constituents who elected them.

6. ENFORCEMENT

6.1 Should any written complaint arise regarding the alleged use of corporate resources in contravention of this policy, the Administrator or designate, shall have the delegated authority to investigate it and resolve any issues. If a breach of this policy is confirmed, the member will be required to personally repay any of the costs associated with the breach.

7. IMPLEMENTATION

- 7.1 This policy shall become effective immediately upon approval by the Council for The Corporation of the Township of Strong.



MUNICIPAL ELECTION

The Corporation of the Township of Strong

VOTING PLACE

The following location shall be the "Voting Place" for the 2018 Municipal Election for the Township of Strong:

**TOWNSHIP OF STRONG MUNICIPAL OFFICE AND PARKING LOT
28 Municipal Lane, Sundridge, Ontario**

For 1 Advanced Poll and Voting Day

Under Section 48(2) and 48(3) of the *Municipal Elections Act, 1996*, the whole property at 28 Municipal Lane is hereby designated as part of the "Voting Place" and the posting of signs or any other type of campaign material is strictly prohibited.

Advanced Poll, Saturday October 6, 2018: The Clerk's Office and Municipal Office will not be open to the public. The voting place will be open 12 noon to 5:00 p.m. and the Clerk's Office and Municipal Office will be open during this period for election purposes only (receiving proxy forms, forms to amend the voting list, etc.). At 5:00 p.m., only those members of the public who are inside the municipal office before the door locks will be permitted to cast their ballot to vote. Ballots cast on the Advanced Poll date will be counted on Voting Day, however the Candidate or Scrutineer are permitted to place a seal on the ballot boxes at the close of voting.

Voting Day, Monday October 22, 2018: During regular office hours on Voting Day (8:30 a.m. to 4:00 p.m.), the Clerk's office and municipal office will be open to the public. After 4:00 p.m. on Voting Day, the municipal office will remain open for election purposes only (receiving proxy forms, forms to amend the voting list, etc.). At 8:00p.m., only those members of the public who are inside the municipal office before the door locks will be permitted to cast their ballot to vote. Once voting is completed, Council Chambers will be used for counting ballots and is closed to anyone with the exception of election staff as designated, candidates or their scrutineer.

Members of the public are permitted to wait for election results in the parking lot. Once counting of the ballots is completed, the Clerk will compile a statement of results from the Deputy Returning Officer. The statement of results on voting day (October 22, 2018) are unofficial and will be officially declared by the Clerk on October 23, 2018 once verified.

Recounts: See attached policy.

THE CORPORATION OF THE TOWNSHIP OF STRONG

BY-LAW #2018-018

Being a by-law to adopt an Automatic Recount Policy for
the 2018 Municipal Election

WHEREAS pursuant to Section 56(3) of the *Municipal Elections Act, 1996*, a municipality may, by-law, adopt a policy with respect to the circumstances in which the municipality requires the Clerk to hold a recount of the votes in an election;

AND WHEREAS Section 5(3) of the *Municipal Elections Act, 1996*, as amended, provides that a municipal power shall be exercised by by-law;

NOW THEREFORE the Council of The Corporation of the Township of Strong hereby enacts as follows:

1. That the "Automatic Recount Policy for the 2018 Municipal Election" policy, attached as Schedule "A" to this by-law and forming part of this by-law, be hereby adopted; and
2. That this by-law shall take effect on the date of final passing thereof.

READ A FIRST AND SECOND TIME on the 24th day of April 2018.

READ A THIRD TIME and finally passed this 24th day of April 2018.

Original Signed
Mayor – Christine Ellis

Original Signed
Clerk Administrator – Caitlin Haggart

CERTIFIED to be a true
copy of by-law 2018-018
enacted in open council
this 24th Day of April 2018

**Schedule "A" to
By-law #2018-018**

Municipal Election Automatic Recount Policy

Purpose:

To establish criteria that will require the completion of an automatic recount for elected positions in accordance with the *Municipal Elections Act*.

Authority:

A recount under sections 56, 57, or 58 shall be conducted in the same manner as the original count as per s.60 (1) unless ordered otherwise by a judge as per Section 60 (3).

A recount is required when:

1. there is a tie vote where both or all candidates cannot be declared elected (Automatic);
2. by resolution of Council (for Council offices);
3. by resolution of local board (for offices on a local board);
4. by order of the Minister (for questions submitted by the Minister); or
5. by order of the Superior Court of Justice.

The Municipal Elections Modernization Act now provides the Clerk with the authority to adopt a policy by May 1 of the election year to define circumstances under which a recount would be conducted other than those listed above. The Clerk now has the authority to hold a recount in accordance with the new recount policy.

Policy:

If the number of votes separating candidates from winning an office is a variance of one of the following:

1. four (4) votes or less; or
2. 1% of voters who have cast their votes for the office, whichever is the lesser amount.

The Clerk shall conduct a recount of the votes for the candidate(s) / position(s) in question.

Legislative Requirements for Recounts:

A recount under sections 56, 57, or 58 shall be conducted in the same manner as the original count as per s.60 (1) unless ordered otherwise by a judge under s.60 (3).

A recount would be required when:

- there is a tie vote where both or all candidates cannot be declared elected (Automatic);
- by resolution of Council (for Council offices);
- by resolution of local board (for offices on a local board);
- by order of the Minister (for questions submitted by the Minister);
- by order of the Superior Court of Justice.

Costs of Recount (s.7(3), 7(4))

The costs incurred by the Clerk to conduct a recount are to be paid by the Municipality. Any expenses incurred by a candidate will be the responsibility of the candidate i.e.: legal counsel in attendance on behalf of the candidate.

Who Conducts Recount (s.56)

The Clerk conducts all recounts for elections for which he or she is responsible except recounts conducted by the Superior Court of Justice upon appeal.

Tied Vote Recount (s.56)

Where there is a tied vote for the election of a candidate to an office and both or all of the candidates cannot be declared elected, the Clerk must hold a recount **within 15 days after the declaration** required by s.55(4)a)b) of the results of the election.

Council, Local/School Board or Minister Request for Recount (s.57) Within 30 days after the Clerk's declaration of the results under s.55(4), a Council, local/school board may pass a resolution or, the Minister may make an order requiring a recount.

The recount is to be held within 15 days **after the resolution is passed or the order is made**. The resolution for a recount must be passed no later than Wednesday November 21, 2018. An order of the Minister must be made within the same time frame. The incoming council or local board is no longer able to make a decision on a recount.

Application to Superior Court of Justice (s.58)

A person who is entitled to vote in an election and who has reasonable grounds for believing the election results to be in doubt may apply to the Superior Court of Justice for an order directing the Clerk to hold a recount.

The application must be commenced within 30 days after the Clerk's official declaration of the results under s.55(4). The court, if satisfied there are sufficient grounds, shall make an order requiring the Clerk to hold a recount.

The recount is to be held within 15 days after the Clerk receives a copy of the order.

Votes for Candidates to be included in a Recount (s.56, 59)

The votes to be included in the recount are as follows:

- In a recount for a tied vote, the votes cast for candidates who are tied.
- In a recount being conducted under the authority of a council or local board

resolution, the votes cast for candidates named in the resolution (all or specified candidates).

- In a recount being conducted under the authority of a court order, the votes cast for candidates named in the order (all or specified candidates).

The Clerk may include the votes for any other candidate for the same office. The practical application of this provision would be for the Clerk to include any candidate whose vote total was, in the Clerk's opinion, close enough to possibly be affected by the recount.

Persons entitled to be Present at a Recount (s.61)

- the Clerk and any other election official appointed for the recount;
- every certified candidate for the office involved;
- the applicant, if any, who applied for the recount under s.58;
- legal counsel for any of the above;
- each certified candidate for the office involved or an applicant may appoint a scrutineer for the recount.

Notification of Recount (s.56, 57, 58 and O.Reg. 101/97)

The Clerk shall give notice of the recount date, time and place on "Notice of Recount" Form to the following:

- all certified candidates for the office which is the subject of the recount; where a resolution is involved, the Council or local/school board which passed the resolution;
- the Minister when an order has been made;
- the applicant in the case of a court order;
- notice of recount will be given by registered mail or personal service.

Process at Recount (s.61, 62)

Once the recount process has commenced, it must continue to completion. Upon completion of the recount, the Clerk will announce the results of the recount. Persons authorized to be in attendance at the recount may also be at the announcement of the results of the recount.

Unless an application has been made for a judicial recount, the Clerk, on the 16th day after the recount is completed, will declare the successful candidate or candidates elected or will declare the result of the vote.

Continuing Tie Vote - After Recount Procedures

Pursuant to s.62(3) in a case of a tied vote following the recount, the Clerk shall determine the result by conducting a lot as follows:

The Clerk shall write the name of each candidate on equal-sized pieces of paper. They are then put in a container as determined by the Clerk. The Clerk shall announce prior to the draw that "the candidate to be elected shall be the candidate whose name is written on the first piece of paper the DRO draws out of the container." The paper is pulled from the container and the candidate elected is announced by the Clerk.

Declaration by Clerk and Notice of Final Certified Results - s.62(4)

Unless an application has been made for a judicial recount, the Clerk on the 16th day after the recount is completed will declare the successful candidate or candidates elected by posting the "Declaration of Recount Results" form at the Municipal Office and on the website. Such Declaration shall be sent to everyone previously given notice of the recount.

Implementation:

This policy shall become effective immediately upon approval by the Council for The Corporation of the Township of Strong.



MUNICIPAL ELECTION

Form EL 14

THE CORPORATION OF THE TOWNSHIP OF STRONG

CANDIDATES DECLARATION – PROPER USE OF VOTER’S LIST

Municipal Elections Act, 1996 (s. 23(4)(5))

I, _____, being a candidate for the office of
[full name]

_____, hereby request the Clerk to provide me
with the following information when it becomes available:

a paper copy of the Voters’ List. Please note that a copy of all revisions made to the Voters’ List will be provided on or before Monday, September 25, 2018.

AND

a copy of the Lists showing the name of each person who has voted at the Advanced Vote.

I, the undersigned, do hereby agree to use the Voters’ List for election purposes only and I understand that I am prohibited by the *Municipal Elections Act, 1996*, from using the Voters’ List for commercial purposes.

Signature of Candidate

Date

Name: _____
(please print)



MUNICIPAL ELECTION

Form EL 12A

THE CORPORATION OF THE TOWNSHIP OF STRONG

APPOINTMENT OF SCRUTINEER BY CANDIDATE

Municipal Elections Act, 1996

Candidate:

Name of Candidate: _____
[please print]

Candidate for the Office of:

Mayor

Councillor

Trustee, School Board _____

Scrutineer:

Name of Scrutineer Appointed: _____
[please print]

I hereby appoint the individual noted above as a scrutineer to represent me in the Township of Strong 2018 Municipal Election

Dated this _____ day of _____, 2018

Signature of Candidate

Instructions to Scrutineer:

- Scrutineers arriving at a voting place must show this form and personal identification to the election officials and take an oath of secrecy.
- Candidates arriving at a voting place must show this form and personal information to the election officials and take an oath of secrecy. A candidate who enters a voting place is considered to be a scrutineer.
- Only one scrutineer per candidate may be at each ballot issuing station and during the vote count.

Rights and Prohibitions:

Scrutineers and Candidates CAN:

- Enter the voting place fifteen (15) minutes before it opens and inspect the ballot boxes and the ballots and all other papers, forms and documents relating to the vote (but not so as to delay the timely opening of the voting place).
- Place his or her own seal on the ballot box, immediately before the opening of the voting place, so that ballots can be deposited in the box and cannot be withdrawn without breaking the seal.
- Examine each ballot as they are deposited in the box (but not to touch the ballot).
- Object to a ballot or to the counting of votes in a ballot.
- Sign the statement of results of the election prepared by the deputy returning officer (DRO).
- Place his or her own seal on the ballot box immediately after the close of voting on each day of an advanced vote, so that ballots cannot be deposited or withdrawn without breaking the seal.
- Examine the Voters' List periodically to determine who has voted or to count how many Electors have voted but may not interfere with the conduct of the voting process.

Scrutineers and Candidates CANNOT:

- Be near enough to the voting station to see how a voter has marked their ballot.
- Campaign at the voting place.
- Attempt, directly or indirectly, to interfere with how an elector votes.
- Display a candidate's election material (including buttons, pics, etc.) in a voting place.
- Compromise the secrecy of voting.
- Obtain or attempt to obtain, in a voting place, any information about how an elector intends to vote or has voted.
- Communicate any information obtained at a voting place about how an elector intends to vote or has voted.
- Park a vehicle displaying campaign material in the parking lot of the Voting Place.

Note:

- It is no longer mandatory for scrutineers to be sixteen (16) years of age or older to work at an election.
- The DRO is responsible for the conduct of the Voting Place and no candidate or scrutineer has the right to interfere with the DRO in the discharge of his or her duties.
- Anyone who is creating a disturbance at a Voting Place will be removed by the DRO.
- The seal(s) **must not** contain any writing that could be considered "election campaigning", therefore, the name of the candidate **is not** permitted on the seal;
- Scrutineers/Candidates who wish to have discussion with another candidate or scrutineer must leave the Voting Place to carry on their discussion outside of the Voting Place.
- No campaign material or literature of any nature whatsoever shall be displayed within the Voting Place. The boundaries of the Voting Place are the boundaries of the property where the Voting Place is located and **includes** the parking lot.
- Scrutineers/Candidates wishing to observe the transmission of results **must** be at the Voting Place prior to the closing of the voting location at 8:00 p.m. No one will be admitted to the Voting Place after 8:00 p.m.
- Scrutineers/Candidates wishing to observe the counting of advance votes **must** be at the Voting Place prior to 8:00 p.m. on Election Day.
- The total of votes cast for each candidate as counted is final. The DRO is not required to do a second recount.



MUNICIPAL ELECTION

The Corporation of the Township of Strong Financial Expenses – General Information

The certificate of campaign expenses will be hand delivered by the candidate, if acknowledgment of receipt of the certificate is signed by the candidates who are in the office before the deadline for providing this document will receive their nomination fee. If the certificate is not hand delivered it will be mailed by first class pre-paid mail.

Each candidate is required to open and maintain a separate bank account for campaign expenses through which all expenses are to be paid.

Nomination fees are not considered a campaign expense so a separate bank account is not required if this is the only expense incurred during the nomination period.

Should a candidate use material from a previous campaign (i.e. signage, flyers, website), the current market value of those materials must be shown on the financial statement as an expense, and a bank account must be opened and maintained.

IT IS THE CANDIDATE'S RESPONSIBILITY TO ENSURE THE FINANCIAL REPORT IS COMPLETED ACCURATELY.



MUNICIPAL ELECTION

THE CORPORATION OF THE TOWNSHIP OF STRONG
PRELIMINARY MAXIMUM CAMPAIGN EXPENSES

According to the *Municipal Elections Act, 1996*, as amended the following are the preliminary calculations of the estimated maximum campaign expenses based on the number of electors on the Voters' List as of Nomination Day for the 2018 election:

General Spending Limit (Candidates and Third Party Advertisers)

Select	Position	Formula	Electors*	Spending Limit
<input type="checkbox"/>	Mayor	\$7,500.00 + \$0.85/elector	2007	\$9,205.95
<input type="checkbox"/>	Councillor	\$5,000.00 + \$0.85/elector	2007	\$6,705.95

**Based on the September 2014 Preliminary List of Electors*

Spending Limit (Expression of Appreciation & Parties)

Select	Position	Formula	General Spending Limit*	Spending Limit
<input type="checkbox"/>	Mayor	10% of general spending limit	\$9,205.95	\$920.60
<input type="checkbox"/>	Councillor	10% of general spending limit	\$6,705.95	\$670.60

**Based on the calculation using September 2014 Preliminary List of Electors*

Self-Funding Limit (Candidates and their Spouses)

Select	Position	Formula	Electors*	Spending Limit
<input type="checkbox"/>	Mayor	\$7,500.00 + \$0.20/elector	2007	\$7,901.40
<input type="checkbox"/>	Councillor	\$5,000.00 + \$0.20/elector	2007	\$5,401.40

**Based on the September 2014 Preliminary List of Electors*

Date

Caitlin Haggart, Clerk Administrator

Final spending limits will be supplied on September 25, 2018. Whatever figure is highest becomes the maximum expense limit.

THE CORPORATION OF THE TOWNSHIP OF STRONG



MUNICIPAL ELECTION 2018 SIGNS/ADVERTISING POLICY

NO posters or similar campaign material may contain the Township logo or in any way infer an official Township status.

NO campaign material or posters shall be permitted on any municipal property with the only exception being along municipal road allowances. This includes the following, which is not meant to be a complete and exhaustive list:

NO campaign material, posters, etc will be permitted in municipal parks, vacant land, municipal buildings or structures.

Posters or similar campaign material shall be permitted along municipal road allowances providing the following conditions are met to the satisfaction of the Clerk and/or Public Works Department:

1. NO poster of similar campaign materials will be permitted on road allowances fronting voting places including the entire building, parking lot and road allowance fronting 28 Municipal Lane.
2. That the visibility of intersections or private entrances is not obstructed and that an unsafe condition is not created.
3. That the poster or similar campaign material is of sufficient texture and of proper installation that weather conditions will not displace the material and create a safety hazard on municipal roads.
4. NO campaign materials on the road allowances will be permitted to obstruct municipal road operations, including roadside mowing, grading and construction operations.

Posters or similar campaign material that will be installed on provincial roads will require the permission of the Ministry of Transportation (MTO).

Posters or similar campaign material that will be installed or affixed to poles belonging to Hydro One Network, Bell Canada or other public utilities will require the permission of these respective approving authorities. Election signs shall not be placed on a utility pole that has traffic control attached thereto.

The Township of Strong or any of its municipal employees or agents will not be responsible for investigating or prosecuting for any acts of vandalism to the poster or campaign material of the candidates.

Should any posters or campaign material be located on municipally owned property or be located on municipally owned road allowances which do not comply to the provisions of this section, the same shall be removed forthwith and stored at the Municipal Office and Garage located at 64 Municipal Lane until October 31, 2018.

Should any material be removed pursuant to above paragraph, the candidate will be contacted immediately to pick up any such posters or campaign material so removed. The candidate to whom the Election Sign relates shall be responsible for the erection or display of the Election sign.

All candidates will be required to completed an application form and to pay a **\$200.00 deposit** (cash, debit, certified cheque) before the erection or display of Election signs.

All candidates will be required to remove all posters and campaign material along municipally owned road allowances prior to October 31, 2018. Should such material continue to be located, it will consider to be a refuse and the candidate will forfeit the \$200.00 deposit fee.

Candidates who are considering future campaigns are encouraged to retain their signs for reuse.

Section 88.3 of the *Municipal Election Act* outlines requirements of the candidates' election campaign advertisements. Please note: Candidates are now required to include a state of "This advertisement is endorsed by "Candidate Name" or "Third Party Advertiser"" This can be printed on new signs or added to reused signs by stickers. If using stickers, ensure they comply with requirements outlined in Section 3 above.



THE CORPORATION OF THE TOWNSHIP OF STRONG

ELECTION SIGNS DEPOSIT AND RETURN

Deposit required for erection of municipal election signs
within the Township of Strong

Deposit will be returned upon removal of the signs within the required
period after the Election (October 31, 2018)

Please complete the form below and return it with your payment of \$200.00 to the
Township of Strong Administration Office at 28 Municipal Lane, Sundridge, Ontario.

CANDIDATE _____

ADDRESS: _____

_____ POSTAL CODE: _____

PHONE: _____ CELL: _____

EMAIL ADDRESS: _____

I, the undersigned, do hereby acknowledge that I have received and read a copy of the
Township of Strong Election Sign Policy and agree to the conditions contained therein.
I understand that any contravention to the Policy may result in the waiver of this
deposit.

Upon satisfactory removal of all municipal elections signs by a candidate from public
and private property before October 31, 2018, this deposit will be returned to the
candidate in a timely manner.

Candidate's Signature

Date

Deposit Received: _____

Date signs removed: _____ Refund Returned: _____

Date: _____

Default and Waiver of Deposit Due To: (please explain):



MUNICIPAL ELECTION

THE CORPORATION OF THE TOWNSHIP OF STRONG

NOTICE OF PENALTIES RELATED TO CAMPAIGN EXPENSES

Municipal Elections Act, 1996, S.O. 1996, c. 32, Sched. S. 33.1, as amended

Notice is hereby given, in accordance with Section 33.1 of the *Municipal Elections Act, 1996*, of the penalties under subsections 88.23(2) and 92(3) related to election campaign finances.

Filing Requirements:

Section 88.25 of the *Municipal Elections Act, 1996*, as amended, provides in part as follows:

- (1) On or before 2 p.m. on the filing date **March 29, 2019**, a candidate shall file with the clerk with whom the nomination was filed a financial statement and auditor's report, each in the prescribed form, reflecting the candidate's election campaign finances,
 - (a) in the case of a regular election, as of December 31 in the year of the election;
 - (b) in the case of a by-election, as of the 45th day after voting day.
- (2) If the candidate's election campaign period continues during all or part of a supplementary reporting period, he or she shall, before 2 p.m. on the supplementary filing date, file a supplementary financial statement and auditor's report for the supplementary reporting period.
- (3) A supplementary financial statement or auditor's report shall include all information contained in the initial statement or report filed under subsection (1) and in any previous supplementary statement or report under subsection (2) as the case may be, updated to reflect the changes to the candidate's election campaign finances during the supplementary reporting period.
- (4) An auditor's report shall be prepared by an auditor licensed under the *Public Accounting Act, 2004*.
- (5) No auditor's report is required if the total contributions received and total expenses incurred in the election campaign up to the end of the relevant period are each equal to or less than \$10,000.
- (6) At least 30 days before the filing date, the clerk shall give notice of the following matters to every candidate whose nomination was filed with him or her:
 - (a) of all filing requirements of this section; and
 - (b) the candidate's entitlement to receive a refund of the nomination filing fee if he or she meets the requirements of section 34.
 - (c) of the penalties set out in subsections 88.23(2) and 92(1).

Expense Limits:

Section 88.20 of the *Municipal Elections Act, 1996*, as amended, provides in part as follows:

(6) During the period that begins on the day a candidate is nominated under section 33 and ends on voting day, his or her expenses shall not exceed an amount calculated in accordance with the prescribed formula.

Penalty Provisions:

Section 88.23 of the *Municipal Elections Act, 1996* provides in part as follows:

- (1) A candidate is subject to the penalties listed in subsection (2), in addition to any other penalty that may be imposed under this Act,
 - (a) if he or she fails to file a document as required under section 88.25 or 88.32 by the relevant date;
 - (b) if a document filed under section 88.25 shows on its face a surplus, as described in section 88.31, and the candidate fails to pay the amount required by subsection 88.31(4) to the clerk by the relevant date;
 - (c) if a document filed under section 88.25 shows on its face that the candidate has incurred expenses exceeding what is permitted under section 88.20; or
 - (d) If a document filed under section 88.32 shows on its face a surplus and the candidate fails to pay the amount required by that section by the relevant date.
- (2) In the case of a default described in subsection (1),
 - (a) the candidate forfeits any office to which he or she was elected and the office is deemed to be vacant; and
 - (b) until the next regular election has taken place, the candidate is ineligible to be elected or appointed to any office to which this Act applies.
- (3) Default – cessation of penalty – late filing fee,
 - (a) the penalties set out in subsection (2) for a default prescribed in clause (1)(a) do not take effect if, no later than 2 p.m. on the day that is 30 days after the applicable day for filing the document, the candidate files the relevant document as required under section 88.25 or 88.32 and pays the clerk a late filing fee of \$500.

Election Campaign Finance Offence – by Candidate

Section 92 of the *Municipal Elections Act, 1996* provides, in part, as follows:

- (1) A candidate is guilty of an offence and, on conviction, in addition to any other penalty that may be imposed under this Act, is subject to the penalties described in subsection 88.23(2), if he or she,
 - (a) Incurs expenses that exceed the amount determined for the office under section 88.20; or
 - (b) Files a document under section 88.25 or 88.32 that is incorrect or otherwise does not comply with that section.
- (2) If the expenses incurred by or under the direction of a candidate exceed the amount determined for the office under section 88.20, the candidate is liable to a fine equal to the excess, in addition to any other penalty provided for in the Act.



MUNICIPAL ELECTION

Form EL 42B

THE CORPORATION OF THE TOWNSHIP OF STRONG

NOTICE TO REGISTERED THIRD PART OF FILING REQUIREMENTS

Municipal Elections Act, 1996 (s. 88.29)

TO:

[Name of Registered Third Party]

[Address] [Postal Code]

FROM:
The Clerk or designated election official of The Corporation of the Township of Strong.

TAKE NOTICE THAT EVERY REGISTERED THIRD PARTY SHALL FILE by March 29, 2019, with the Clerk with whom they registered a financial statement and auditor's report in accordance with s.88.29 of the *Municipal Elections Act, 1996*.

- 88.29 (1) On or before 2:00 p.m., on the filing date, a registered third party shall file with the Clerk of the municipality in which he, she or it registered a financial statement and auditor's report, each in the prescribed form, reflecting the registered third party's campaign finances in relation to third party advertisements,
- (a) in the case of a regular election, as of December 31 in the year of the election;
 - (b) in the case of a by-election, as of the 45th day after Voting Day.
- (2) If an error is identified in a filed financial statement, the registered third party may withdraw the statement and, at the same time, file a corrected financial statement and auditor's report on or before the applicable filing date under section 88.30.
- (3) If the campaign period for the registered third party in relation to an election in the municipality continues during all or part of the supplementary reporting period, the registered third party shall, before 2:00 p.m. on the supplementary reporting period, file a supplementary financial statement and auditor's report for the supplementary reporting period.
- (4) A supplementary financial statement or auditor's report shall include all the information contained in the initial statement or report filed under subsection (1), updated to reflect the changes to the registered third party's campaign finances during the supplementary reporting period.
- (5) An auditor's report shall be prepared by an auditor licensed under the *Public Accounting Act, 2004*.
- (6) No auditor's report is required if the total contributions received and total expenses incurred in the registered third party's campaign in relation to third party advertisements during an election in the municipality up to the end of the relevant period are each equal or less than \$10,000.

Date

Clerk or Designate