

JOINT BUILDING COMMITTEE MEETING

January 19, 2017 AT 6:15 P.M.

Held at the Township of Strong Office

Present: South River – Les Mahon
Burk's Falls – Rex Smith
Joly – Budd Brown
Strong – Christine Ellis

Machar – Bart Wood
Ryerson – Barbara Marlow
Sundridge – Don Richardson

Absent:

Staff Present: CBO: Brian Dumas, Recording Secretary: Kim Dunnett

The Joint Building Committee meeting was called to order at 6:12 p.m. by the Secretary.

The Secretary opened the floor for nominations for Chair and Vice Chair for the 2017 term.

Resolution # 2017-01

Moved by: Rex Smith

Seconded by: Bart Wood

Be it resolved that this committee does hereby appoint Christine Ellis as Chair for the 2017 term.

Carried

Resolution # 2017-02

Moved by: Barbara Marlow

Seconded by: Budd Brown

Be it resolved that this committee does hereby appoint Les Mahon as Vice Chair for the 2017 term.

Carried

The meeting was turned over to the newly appointed Chair, Christine Ellis.

Declaration of Conflict/Pecuniary Interest: None declared

Resolution # 2017-03

Moved by: Don Richardson

Seconded by: Les Mahon

Be it resolved that this committee does hereby adopt the minutes of the meeting of November 17, 2016, as circulated.

Carried

Financial Report: The secretary updated the committee members on the current bank balance, as well reviewed the budgetary control stating a draft budget will be presented at the February meeting for the committee members consideration.

Resolution # 2017-04

Moved by: Rex Smith

Seconded by: Budd Brown

Be it resolved that this committee does hereby approve the following expenses of:

- November 2016 \$15,074.81
- December 2016 \$22,437.50

and accepts the Financial reports for November and December 2016.

Carried

Chairperson Report: No Report

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CBO Report: The CBO reported 2016 was a great year permits and enquired if any members had any questions about the yearend figures. The CBO reviewed a list of items they he would like to be considered for the 2017 budget. Currently the Wi-Fi signal is not strong enough in the JBC offices, in order to increase the signal a booster would need to be installed. The members agreed and it will be added to the budget, but in the meantime they agreed he could get it priced and installed. The members also agreed adding a second printer tray would help the department run more efficiently. Extra training will be required in 2017 because of the codes changes. The CBO will work with Strong staff to prepare a budget with the items he is requesting for the next meeting. The JBC employees are staying occupied with pending court dates, processing permits and getting caught up on work in the off season. The CBO impression is that 2017 will be another great year, as per inquires he has had so far. The staff continues to work on closing older permits, letters will be sent in February, closer to spring so inspections can be performed.

Resolution # 2017-05

Moved by: Budd Brown

Seconded by: Barbara Marlow

Be it resolved that this committee does hereby move into closed session at 6:30 p.m. under Subsection 239(2) (d) of the Municipal Act to consider a matter involving "labour relations or employee negotiations." Re: wage negotiations

Carried

The Committee resumed its regular meeting at 7:00 p.m. The Chair advised that the CBO left the meeting before closed session at 6:50 p.m. The Chair reported that the committee did discuss the matters it was permitted to under the resolution authorizing the public exclusion, and recommended the following resolution:

Resolution # 2017-06

Moved by: Rex Smith

Seconded by: Les Mahon

Be it resolved that this committee does hereby recommend to the member municipalities that the CBO and DCBO receive a 2% increase for 2017, effective January 1, 2017 retroactive.

Carried

Correspondence:

The Chair explained a recent letter that was sent and resolution passed by Strong Council, with reasons for Council's decision. Permit fees can be revisited after 2018 when fees will be reviewed. JBC Fees include many variables that were unknown at the time when the last decision made, therefore these are the reasons for the changes.

New Business: None

Resolution # 2017-07

Moved by: Budd Brown

Seconded by: Barbara Marlow

Be it resolved that this committee does hereby adjourn at 7:25 p.m. to meet again at the call of the Chair or February 16, 2017 at 6:15 p.m.

Carried

Kim Dunnnett, Secretary

Christine Ellis, Chair