

**SUNDRIDGE AND DISTRICT MEDICAL CENTRE MEETING  
DRAFT\* MEETING MINUTES  
TUESDAY, NOVEMBER 15, 2016  
6:00 P.M.**

\*Draft until approved by the Committee

**PRESENT:**               **Sundridge** - Lyle Hall and Ryan Jeffers  
                              **Strong** - Jeff McLaren and Les Blackwell  
                              **Joly** - Betty Barnes and Brian McCabe

**STAFF PRESENT:**   Karen Fraser, Joint Committee Recording Secretary

**C.1 CALL TO ORDER**

The meeting was called to order at 6:00 p.m. by chairperson Betty Barnes.

**C.2 APPROVAL OF AGENDA**

**Resolution #2016-078**

**MOVED BY:**           **Lyle Hall**  
**SECONDED BY:**     **Ryan Jeffers**

That the agenda for the November 15, 2016 meeting be approved, as amended, to add the following Items:

- C.6 b) Feasibility Study Request for Support – Township of Joly response
- C.9 b) Near North Enviro-Education Centre – November 8, 2016

**Carried**

**C.3 DECLARATION OF PECUNIARY INTEREST**

None

**C.4 DEPUTATIONS**

None

**C.5 VERIFICATION OF PREVIOUS MINUTES**

- a) Regular Meeting – October 18, 2016

**Resolution #2016-079**

**MOVED BY:**           **Brian McCabe**  
**SECONDED BY:**     **Ryan Jeffers**

That the minutes of the regular meeting held on October 18, 2016 be adopted as circulated. **Carried**

- b) Special Meeting – November 1, 2016

**Resolution #2016-080**

**MOVED BY: Ryan Jeffers**  
**SECONDED BY: Jeff McLaren**

That the minutes of the special meeting held on November 1, 2016 be adopted as circulated. **Carried**

**C.6 BUSINESS ARISING FROM THE MINUTES**

a) Update on Community Hub

Lyle provided a summary of highlights from CMHC/DSSAB National Housing Day workshop. DSSAB confirmed that tenant can be selected for a potential hub without DSSAB approval. The NE LHIN has not yet provided a response. DSSAB requires a commitment of land before an application for seed funding can be made. CHMC indicates that their current focus will be on seniors.

**Resolution #2016-081**

**MOVED BY: Jeff McLaren**  
**SECONDED BY: Les Blackwell**

That the update from Lyle Hall regarding tenancy commitments in the Community Hub be received. **Carried**

b) Feasibility Study – Support Resolutions

**Resolution #2016-082**

**MOVED BY: Brian McCabe**  
**SECONDED BY: Jeff McLaren**

That the responses to a Community Hub Feasibility Study from Sundridge, Strong and Joly be received; and

That the member municipalities be advised that the Feasibility Study will not proceed. **Carried**

c) Maintenance and Building Repairs

General discussion about maintenance repairs. Ben to be asked to proceed with repairs to light fixtures at the medical centre.

**Resolution #2016-083**

**MOVED BY: Lyle Hall**  
**SECONDED BY: Brian McCabe**

That member municipalities be asked to allow surplus medical centre funds (budget) be moved to reserve at year end. **Carried**

- d) Report from Doctors and NP re: De Novo Treatment Centre Request

The report was not available during the meeting, but the general message was relayed through Dr. Sarah McKinnon. Staff will follow to obtain the report and provide immediately to the Medical Centre Committee and DeNovo.

**Resolution #2016-084**

**MOVED BY: Ryan Jeffers**  
**SECONDED BY: Brian McCabe**

That the report from the doctors and Nurse Practitioner at the Medical Centre re: treatment for DeNovo residents be accepted upon receipt and forwarded to DeNovo Treatment Centre as promptly as possible. **Carried**

**C.7 CONSIDERATION OF A CLOSED SESSION**

None

**C.8 NEW BUSINESS**

- a) Accounts Payable

**Resolution #2016-085**

**MOVED BY: Les Blackwell**  
**SECONDED BY: Jeff McLaren**

That the accounts payable for the period from October 12, 2016 to November 15, 2016, in the amount of \$34,210.42 be approved for payment. **Carried**

- b) Budget Year to Date

**Resolution #2016-086**

**MOVED BY: Brian McCabe**  
**SECONDED BY: Les Blackwell**

That the Financial Report for the Sundridge and District Medical Centre (October 31, 2016), be accepted as presented. **Carried**

- c) Future Building or Renovations

General discussion on this item. Forward momentum is needed to proceed with a medical facility. Strong has done some preliminary work with DM Wills on a 12,000 square foot structure in the vicinity of the Strong Township Office. Les suggested that perhaps the plans can be modified to accommodate a medical facility and will approach Strong Council to see if a collaborative arrangement can be made. Revised drawings may be available for the next meeting on December 20, 2016.

d) Capital Projects for 2017 – prep for Nov 29 Tri-Council Meeting

**Resolution #2016-087**

**MOVED BY: Jeff McLaren**  
**SECONDED BY: Les Blackwell**

That the Sundridge and District Medical Centre request that the following capital budget items be presented for consideration by member municipalities at the November 29, Tri-Council meeting:

1. New Medical Centre

**Carried**

e) Change in Chair December 1, 2016

**Resolution #2016-088**

**MOVED BY: Lyle Hall**  
**SECONDED BY: Jeff McLaren**

That pursuant to Subsection 4(b) of the Sundridge & District Medical Centre Agreement, election for a Chairperson be held; and

That Betty Barnes be selected for the term December 1, 2016 to November 30, 2017.

**Carried**

**C.9 CORRESPONDENCE**

a) Ministry of Health and Long-Term Care – September 26, 2016

**Resolution #2016-089**

**MOVED BY: Les Blackwell**  
**SECONDED BY: Jeff McLaren**

That the correspondence from Ministry of Health and Long-Term Care dated September 26, 2016, regarding 2016-2017 base funding be received. **Carried**

**Resolution #2016-090**

**MOVED BY: Jeff McLaren**  
**SECONDED BY: Les Blackwell**

That the \$8,200 base funding for the 2016/2017 funding year, as provided by the Ministry of Health and Long-Term Care, be utilized to bring the Nurse-Practitioner salary to the maximum for the 2016/2017 Maximum Salary in the Allocation and Methodology Guide, and the balance be used to support the Administrative Support salary. **Carried**

b) Near North Enviro-Education Centre – November 8, 2016

**Resolution #2016-091**

**MOVED BY:** Lyle Hall  
**SECONDED BY:** Ryan Jeffers

That the correspondence from the Near North Enviro-Education Centre dated November 8, 2016, regarding payment for repairs to the Medical Centre parking lot, be received with thanks. **Carried**

**C.10 ADJOURNMENT**

**Resolution #2016-092**

**MOVED BY:** Ryan Jeffers  
**SECONDED BY:** Jeff McLaren

That we do now adjourn at 7:50 p.m. until the next regular meeting Tuesday, December 20, 2016 at 6:00 p.m. or at the call of the chair. **Carried**

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Betty Barnes, Chair

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Karen Fraser, Recording Secretary