

**SUNDRIDGE AND DISTRICT MEDICAL CENTRE
TUESDAY, MAY 17, 2016
6:00 P.M.**

PRESENT: **Sundridge** – Lyle Hall and Ryan Jeffers
 Strong – Les Blackwell and Jeff McLaren
 Joly – Betty Barnes and Brian McCabe

ABSENT:

STAFF PRESENT: Kim Seguin, Joint Recording Secretary, Treasurer
 Village of Sundridge

GUEST:

CALL TO ORDER

The meeting was called to order at 6:05 p.m. by Chairperson Betty Barnes.

APPROVAL OF THE AGENDA

The agenda had been circulated. It was

MOVED BY: Les Blackwell
SECONDED BY: Brian McCabe

**That the agenda be approved as amended for the May 17, 2016 meeting:
Add: Rental Rate Basement Location**

**Move: Nurse Practitioner Staff discussion and Future Building/Reno discussion to
take place after C10. Closed session Carried**

DECLARATION OF PECUNIARY INTEREST

Upon call from the Chair, no disclosures of pecuniary interests were declared.

VERIFICATION OF PREVIOUS MINUTES

The minutes of the April 19, 2016 meeting were circulated. It was

MOVED BY: Lyle Hall
SECONDED BY: Ryan Jeffers

**That the minutes of the regular meeting held on Tuesday, April 19, 2016 be adopted
as circulated. Carried**

BUSINESS ARISING FROM THE MINUTES

None

SPECIAL BUSINESS/DEPUTATION

None

SPECIAL COMMITTEE/TASK FORCE REPORTS

None

FOLLOW UP/NEW BUSINESS

None

Account Payable – April 2016

MOVED BY: Les Blackwell

SECONDED BY: Jeff McLaren

That the accounts payable for April 2016 in the amount of \$50,172.17 be approved for payment. Carried.

Budget Year to Date – the committee reviewed the budget year to date figures.

Parking Lot Update – Work had been completed last week and the area is barricaded off to allow the ground to settle and the Roads department will fill the area on Friday. The Chairperson requested a letter be sent to Near North Enviro Centre regarding financial assistance in fixing the parking lot area. Recording Secretary advised the committee that a letter had been received regarding a vehicle damaged when driving in the parking lot. The committee instructed the Recording Secretary to send a letter stating that the committee will not be reimbursing for the damage.

Rental Basement – The Chairperson addressed the committee regarding interest that was shown in renting out the basement area previously used by the Optometrist. The area was shown and there is interest in renting the area. Information brought to the meeting the 2016 rental rate is \$1.82 sq ft and the area being looked at is 472.6 sq ft, the calculated rental rate would be \$860.13 per month. A letter will be sent to the interested party outlining the rental rate.

CORRESPONDENCE

The only correspondence was dealt with earlier during the parking lot discussion.

CLOSED SESSION

It was

MOVED BY: Ryan Jeffers

SECONDED BY: Lyle Hall

That in accordance with the Municipal Act Section #239 (2) the Committee moves to a Committee of the Whole at 7:05 p.m. in order to address matters pertaining to: personal matters about an identifiable individual, including municipal or local board employees – NP Staff, and a proposed or pending acquisition or disposition of land by the municipality or local board – Lease Build, labour relations or employee negotiations – NP Staff. Carried

Reconvened open part of the meeting at 7:52 p.m.

The Chair reported that only the three items set out in the resolution authorizing the public exclusion was discussed by committee in closed session and there is nothing further to report.

Nurse Practitioner Staff

Based on the recommendation of the hiring committee it was

MOVED BY: Les Blackwell
SECONDED BY: Lyle Hall

The Sundridge and District Medical Centre Committee accept the recommendation of the hiring committee to hire Sandra Farnsworth as the Patient Care Administrator for the Nurse Practitioner office at a rate of \$16.70 per hour commencing May 24, 2016 with a probationary period of 90 days. Carried

Future Building or Renovations – It was recommended that once the RFP had been revised that it be issued

MOVED BY: Ryan Jeffers
SECONDED BY: Brian McCabe

That we authorize the issue of the RFP 2016-03MC as amended for the New Medical Centre Lease. Carried

NON AGENDA BUSINESS

None

ADJOURNMENT

There being no further business at this time, it was

MOVED BY: Les Blackwell
SECONDED BY: Brian McCabe

That we do now adjourn at 8:00 p.m. until the next meeting on Wednesday June 29, 2016 at 6:00pm or at the call of the chair. Carried

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Betty Barnes
Chair

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Kim Seguin
Joint Committee Recording Secretary
Treasurer Village of Sundridge