

**SUNDRIDGE AND DISTRICT MEDICAL CENTRE
TUESDAY, February 16, 2016
6:00 P.M.**

PRESENT: **Sundridge** – Lyle Hall
 Strong – Les Blackwell and Jeff McLaren
 Joly – Betty Barnes and Brian McCabe

STAFF PRESENT: Lillian S. Fowler, Joint Recording Secretary, CAO/Clerk,
 Village of Sundridge

ABSENT: Sundridge – Ryan Jeffers

CALL TO ORDER

The meeting was called to order at 6:02 p.m. by Chairperson Betty Barnes.

APPROVAL OF THE AGENDA

The agenda had been circulated. It was

MOVED BY: Les Blackwell
SECONDED BY: Brian McCabe

That the agenda be approved as amended for the February 16, 2016 meeting:

Add: Special Minutes – February 11, 2016

1 item to closed session – under Section #239 (d) labour relations or employee negotiations – Nurse Practitioner Receptionist and Nurse Practitioner. Carried

DECLARATION OF PECUNIARY INTEREST

Upon call from the Chair, no disclosures of pecuniary interests were declared.

VERIFICATION OF PREVIOUS MINUTES

The minutes of the January 19, 2016 regular meeting and the special minutes of the February 11, 2016 meeting were circulated. It was

MOVED BY: Lyle Hall
SECONDED BY: Brian McCabe

That the minutes of the regular meeting held on January 19, 2016 be adopted as circulated and that the minutes of the special meeting held February 11, 2016 be adopted as circulated. Carried

BUSINESS ARISING FROM THE MINUTES

None

SPECIAL BUSINESS/DEPUTATION

None

SPECIAL COMMITTEE/TASK FORCE REPORTS

None

FOLLOW UP/NEW BUSINESS

AECOM invoice dated September 11, 2015 – Lillian Fowler advised that she has heard from a lady from AECOM and is now working with her on this invoice.

Update on plumbing issues at the Medical Centre – Lillian Fowler reported that as of today's date there have not been any more problems.

A quote from Boone Plumbing was presented. It was

MOVED BY: Les Blackwell

SECONDED BY: Jeff McLaren

That the Sundridge and District Medical Centre Committee accept the quote of 1758605 Ontario Inc. c/o Boone Plumbing in the amount of \$1485.95 for repair of a discharge sewage line at the Medical Centre. Carried

The accounts payable for January 2016 were presented. It was

MOVED BY: Jeff McLaren

SECONDED BY: Brian McCabe

That the accounts payable for January 2016 in the amount of \$57,784.87 be approved for payment. Carried

The Budget to Date was circulated.

Future Building or Renovations – Les Blackwell spoke to the members about the work he has done to date and advised that he will be emailing a copy of a preliminary sketch of a proposed layout. Betty Barnes is to contact the doctors to arrange a meeting between Les Blackwell, herself and the doctors to review the proposed layout.

Treasurer, Kim Seguin, needed a decision on the payback terms of the existing loan. She provided a draft of the 2016 Budget with an amount of \$800.00 per month indicated for this item. It was

MOVED BY: Lyle Hall

SECONDED BY: Brian McCabe

That the Sundridge and District Medical Centre Committee recommend to the three councils that the monthly loan payments be set at a total of \$800.00 per month for the 2016 year and be set in the 2016 budget. Carried

Also provided was a breakdown of the amounts for overage on the Nurse Practitioner, non reimbursable expenses –

➤ Auto clave (NP share) \$2235.13

➤ Laptop	\$1209.10
➤ NP receptionist	\$2712.61
➤ Misc. Medical Supplies	\$ 62.97
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	\$6219.81

The committee instructed Lillian Fowler to have Kim Seguin prepare the 2016 Budget based on the figures on the draft plus any adjustments from auditing preparation.

CORRESPONDENCE

None

CLOSED SESSION

It was

MOVED BY: Les Blackwell

SECONDED B Y: Lyle Hall

That in accordance with the Municipal Act Section #239 (2) the Committee moves to a Committee of the Whole at 6:57 p.m. in order to address a matter pertaining to a proposed or pending acquisition or disposal of land by the municipality or local board – present Medical Centre NP and NP Receptionist and labour relations or employee negotiations – NP and NP Receptionist. Carried

Reconvened open part of the meeting at 7:45 p.m.

The Chair reported that only the items set out in the resolution authorizing the public exclusion were discussed by committee in closed session and there is nothing further to report.

NON AGENDA BUSINESS

None

ADJOURNMENT

There being no further business at this time, it was

MOVED BY: Les Blackwell

SECONDED BY: Jeff McLaren

That we do now adjourn at 7:46 p.m. until the next regular meeting Tuesday, March 15, 2016 at 6:00 p.m. or at the call of the chair. Carried

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Betty Barnes
Chair

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Lillian S. Fowler
Joint Committee Recording Secretary
CAO/Clerk Village of Sundridge