

**JOINT BUILDING COMMITTEE MEETING**

**September 15, 2016 AT 5:15 P.M.**

Held at the Township of Strong Office

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**Present:** South River – Les Mahon  
Burk's Falls – Rex Smith  
Joly –  
Strong – Christine Ellis

Machar – Bart Wood  
Ryerson – Barb Marlow  
Sundridge – Don Richardson (5:26 pm)

**Absent:** Budd Brown

**Staff Present:** CBO: Brian Dumas, Secretary: Kim Dunnett

**Guests:** None

The Joint Building Committee meeting was called to order at 5:15 p.m. by the Chair Christine Ellis.

**Declaration of Conflict/Pecuniary Interest:** None

**Resolution # 2016-25**

**Moved by:** Bart Wood

**Seconded by:** Barbara Marlow

Be it resolved that this committee does hereby adopt the minutes of the regular meeting of May 19, 2016. **Carried**

**Financial Report:** The secretary advised the members of the current bank balance. The secretary also stated that possibly the last two quarters may not need to be invoiced for 2016.

**Resolution # 2016-26**

**Moved by:** Les Mahon

**Seconded by:** Rex Smith

Be it resolved that this committee does hereby approve the following expenses of;

- May 2016: \$16,265.87
- June 2016: \$21,292.49
- July 2016: \$15,225.47
- August 2016 \$14,714.98

and accepts the Financial reports for May, June, July and August 2016.

**Carried**

**Resolution # 2016-27**

**Moved by:** Rex Smith

**Seconded by:** Les Mahon

Be it resolved that this committee have reviewed the amendment as presented to Policy C-4.2 being a policy for Harassment, as legislatively required by September 8, 2016 in accordance with the Occupational Health and Safety Act.

And that the JBC hereby support the policy amendment as presented.

**Carried**

**Chairperson Report:** The Chair reported it has been a good year for the Building Department. The CBO responds to each of the member municipalities in a timely manner and ensures any issues are resolved.

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**CBO Report:** The CBO reported on the vehicle tires and DCBO computer issues. Recommendations regarding building permit fees and other fees were recommended by the CBO. A resolution was passed accordingly and CBO will forward his report to the municipalities. If the recommendations are accepted by the member municipalities, the CBO will update the By-law and forward it to them for their public meetings that will be scheduled by the JBC Secretary. The CBO is still expecting more permits for 2016.

**Resolution #2016-28**

**Moved by:** Bart Wood

**Seconded by:** Don Richardson

Be it resolved that this committee does hereby recommend to member municipalities that permit fees be increased by \$1.00 per \$1000.00 project value each year in 2017 and 2018. Effective dates for the increase is January 1, 2017 and January 1, 2018 respectively and to implement new Building By-law fees. **Carried**

**Correspondence:** None

**New Business:** None

**Resolution # 2016-29**

**Moved by:** Barbara Marlow

**Seconded by:** Les Mahon

Be it resolved that this committee does hereby adjourn at 5:55 p.m. to meet again at the call of the Chair or November 17, 2016 at 5:15 p.m. **Carried**

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Kim Dunnett, Secretary

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Christine Ellis, Chair