

JOINT BUILDING COMMITTEE MEETING

May 19, 2016 AT 5:15 P.M.

Held at the Township of Strong Office

Present: South River – Les Mahon
Burk's Falls –
Joly –
Strong – Christine Ellis
Machar – Bart Wood
Ryerson –
Sundridge – Don Richardson

Absent: CBO: Brian Dumas, Barbara Marlow, Budd Brown, Rex Smith

Staff Present: Secretary: Kim Dunnett

Guests:

The Joint Building Committee meeting was called to order at 5:20 p.m. by the Chair Christine Ellis.

Declaration of Conflict/Pecuniary Interest: None

Resolution # 2016-21

Moved by: Don Richardson

Seconded by: Bart Wood

Be it resolved that this committee does hereby adopt the minutes of the regular meeting of March 17, 2016. **Carried**

Financial Report: The secretary advised the members of the current bank balance and that the membered municipalities have been invoiced for the first two quarters of 2016.

Resolution # 2016-22

Moved by: Les Mahon

Seconded by: Don Richardson

Be it resolved that this committee does hereby approve the following expenses of;

- March 2016: \$19,245.38
- April 2016: \$14,816.13

and accepts the Financial reports for March and April 2016.

Carried

Draft Financial Statement – The secretary reported that there were no instances of fraud or mismanagement, as indicated in the report to the committee from Grant Thornton LLP.

Resolution # 2016-23

Moved by: Bart Wood

Seconded by: Don Richardson

Be it resolved that this committee does hereby recommend that the Township of Strong, administrator for the JBC, accept and sign the 2015 Draft Financial Statement prepared by Grant Thornton LLP as presented. **Carried**

Chairperson Report: No report

CBO Report: No report

Correspondence: None

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New Business:

The Secretary informed the members that the comment form previously requested has been drafted and is now available on Strong's website under the Joint Building Committee section. Comment forms from the municipalities can be used as well or the customer can choose to write a letter addressed to the JBC and sign it. The comment form procedures were reviewed, all comments must be directed to the Chair, who will then in turn bring it to the JBC for discussion.

A flow chart has been created to show the comment form process and the secretary will review it with the Chair, then it will be posted in the building department office for public access.

Resolution # 2016-24

Moved by: Les Mahon

Seconded by: Bart Wood

Be it resolved that this committee does hereby adjourn at 5:40 p.m. to meet again at the call of the Chair or September 15, 2016 at 5:15 p.m. ***Carried***

Kim Dunnett, Secretary

Christine Ellis, Chair