

JOINT BUILDING COMMITTEE MEETING

March 17, 2016 AT 5:15 P.M.

Held at the Township of Strong Office

Present: South River – Les Mahon
Burk's Falls –
Joly – Budd Brown
Strong – Christine Ellis
Machar – Bart Wood
Ryerson – Barbara Marlow
Sundridge – Don Richardson

Absent: Rex Smith

Staff Present: CBO: Brian Dumas, DCBO: Tyler Irwin, Recording Secretary: Kim Dunnett

Guests: Village of Sundridge - Mayor Lyle Hall (arrived at 5:32 p.m.)

The Joint Building Committee meeting was called to order at 5:18 p.m. by the Chair Christine Ellis.

Declaration of Conflict/Pecuniary Interest: None

Resolution #2016-14

Moved by: Budd Brown

Seconded by: Barbara Marlow

Be it resolved that this committee does hereby recommend to member councils, to accept by resolution, the 2016 JBC Budget in the amount of \$205,787.00. **Carried**

Resolution # 2016-15

Moved by: Bart Wood

Seconded by: Don Richardson

Be it resolved that this committee does hereby adopt the minutes of the regular meeting of February 17, 2016, as amended. **Resolution 2016-12 had a grammatical error and the word "his" was changed to "this". **Carried**

Financial Report: The secretary advised the members of the current bank balance and each municipalities will need to be invoiced at the end of March 2016 for probably the first quarter.

Resolution # 2016-16

Moved by: Les Mahon

Seconded by: Don Richardson

Be it resolved that this committee does hereby approve the following expenses of \$20,758.73 for the month of February and accepts the Financial reports for February 2016. **Carried**

Chairperson Report: No report

CBO Report: The CBO reported that the building department staff are staying busy with various tasks and getting lots of inquiries in regards to building. CBO stated he has chosen to write orders before fining and taking individuals to court, as it proves to be more effective. CBO would like to address the Building By-law this fall and perhaps review the fees being charged.

Correspondence: The secretary informed the group that four resolutions out of seven to date have been received from the member municipalities in regard to wage increases. The four municipalities that submitted resolutions were all in favour of the JBC's recommendation. The Secretary informed the members the increase will be completed on their next pay cycle.

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Closed Session:

Resolution # 2016-17

Moved by: Barbara Marlow

Seconded by: Bart Wood

Be it resolved that this committee does hereby move into closed session at 5:37 p.m. under Subsection 239(b) of the Municipal Act to consider a matter involving “personal matters about an identifiable individual, including municipal or local board employees.” Re: Policy Procedures. Mayor Lyle Hall has been invited to participate in the Closed Session. **Carried**

The Committee resumed its regular meeting at 6:00 p.m. The Chair reported that the committee did discuss the matters it was permitted to under the resolution authorizing the public exclusion.

New Business: Procedures for the process of submitting a comment or concern to the JBC was discussed. A suggestion to draft a comment form and the process taken was put forward. The secretary was directed to draft a comment form and post on Strong’s website under the JBC page for public access. As well the secretary will prepare a flow chart showing the process for submitting a comment form and post it in the JBC office.

Resolution # 2016-20

Moved by: Bart Wood

Seconded by: Les Mahon

Be it resolved that this committee does hereby adjourn at 6:15 p.m. to meet again at the call of the Chair or April 21, 2016 at 5:15 p.m. **Carried**

Kim Dunnett, Secretary

Christine Ellis, Chair