

JOINT BUILDING COMMITTEE MEETING

February 18, 2016 AT 5:15 P.M.

Held at the Township of Strong Office

Present: South River – Jim Coleman
Burk's Falls – Rex Smith
Joly – Budd Brown
Strong – Christine Ellis
Machar – Bart Wood
Ryerson – Barbara Marlow
Sundridge – Don Richardson

Absent: Les Mahon

Staff Present: CBO: Brian Dumas, Clerk-Treasurer: Linda Maurer, Recording Secretary: Kim Dunnett

Guests:

The Joint Building Committee meeting was called to order at 5:13 p.m. by the Secretary.

The Secretary opened the floor for nominations for Chair and Vice Chair for the 2016 term.

Resolution # 2016-08

Moved by: Barbara Marlow

Seconded by: Budd Brown

Be it resolved that this committee does hereby appoint Chris Ellis as Chair for the 2016 term.

Carried

Resolution # 2016-09

Moved by: Rex Smith

Seconded by: Christine Ellis

Be it resolved that this committee does hereby appoint Don Richardson as Vice Chair for the 2016 term.

Carried

The meeting was turned over to the appointed Chair, Christine Ellis.

Declaration of Conflict/Pecuniary Interest: None

Resolution # 2016-10

Moved by: Budd Brown

Seconded by: Bart Wood

Be it resolved that this committee does hereby adopt the minutes of the regular meeting of January 21, 2016.

Carried

Financial Report: The secretary shared the current bank balance and reported the audit was conducted the previous week, the auditor's report will be forth coming.

Resolution # 2016-11

Moved by: Rex Smith

Seconded by: Barbara Marlow

Be it resolved that this committee does hereby approve the following expenses of \$18,982.84 for the month of January and accepts the Financial reports for January 2016.

Carried

Chairperson Report: The Chair requested a discussion on emergency preparedness. If a situation arises where a staff member would be away for an extended period of time would both staff have the ability to access all information, computers and etc...? The CBO will ensure that both staff will have access to everything in case it is required.

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CBO Report: The CBO reported that DCBO will be attending a course next week. The CBO has been working on compliance letters, as permits are slow coming in this time of year. As well the CBO has also used the time as well to prepare for any pending legal matters. A recent newspaper article in the Almaguin News was discussed that provided information on the JBC. The CBO stated he did not give a statement to the newspaper. The information printed was taken from a report the CBO prepared for JBC Committee Members.

Correspondence: The Secretary informed the group that the resolutions received from member municipalities regarding wage increases found that the majority were not in favour. After a brief discussion a new recommendation was made.

Resolution # 2016-12

Moved by:

Seconded by:

Be it resolved that this committee does hereby recommend to the member municipalities that the JBC employees receive a 2% wage increase for 2016, retroactive to January 1, 2016.

Carried

2016 Budget Report: Linda Maurer Clerk-Treasurer for Strong presented a draft budget report. The revenues and expenses were reviewed in detail and specific budget lines were discussed in depth. Each member municipality's 2016 budget amount were examined and considered. The Secretary will forward each of the Clerks a copy of the budget report with the minutes.

New Business: None

Resolution # 2016-13

Moved by: Budd Brown

Seconded by: Barbara Marlow

Be it resolved that this committee does hereby adjourn at 5:53 p.m. to meet again at the call of the Chair or March 17, 2016 at 5:15 p.m.

Carried

Kim Dunnett, Secretary

Christine Ellis, Chair