

**SUNDRIDGE – STRONG FIRE DEPARTMENT MANAGEMENT BOARD**

A meeting of the Sundridge - Strong Fire Department Management Board was held on Wednesday, November 2, 2016 at 7:00 p.m. at the Sundridge Council Chambers.

**PRESENT:**                   **Sundridge**   Lyle Hall and Don Richardson  
                                  **Strong**        Jason Cottrell and Jeff McLaren

**STAFF PRESENT:**                                   Bettyann Muir, Joint Committee Recording  
  Secretary-Deputy Clerk Village of Sundridge

The meeting was called to order at 7:00 p.m. by Chairperson Jason Cottrell.

**APPROVAL OF AGENDA**

The agenda had been circulated. It was

MOVED BY:               Lyle Hall  
SECONDED BY:         Jeff McLaren

**That the agenda be approved as circulated for the November 2, 2016 meeting.  
Carried**

**DECLARATION OF PECUNIARY INTEREST**

None

**VERIFICATION OF PREVIOUS MINUTES**

The minutes of the regular meeting held on Wednesday, October 5, 2016 were circulated.

It was

MOVED BY:                                   Jeff McLaren  
SECONDED BY:                               Don Richardson

**That the minutes of the regular meeting held on Wednesday, October 5, 2016 be adopted as circulated. Carried**

**BUSINESS ARISING FROM THE MINUTES**

None

**SPECIAL BUSINESS/DEPUTATION**

None

**SPECIAL COMMITTEE/TASK FORCE REPORTS**

None

**FOLLOW UP/NEW BUSINESS**

Incentive for Recruitment – Bettyann Muir presented to the board members a draft copy of a recommendation/suggestion for the fire board to consider for a recruitment incentive. Discussion took place. It was

MOVED BY: Jeff McLaren  
SECONDED BY: Lyle Hall

**That the Sundridge – Strong Fire Department Management Board accept the Recommendation re: Volunteer Firefighter Recruitment Incentive as presented and that a draft policy and by-law be done up. Carried**

A draft policy will be drafted and sent out to the two councils for their approvals. This incentive policy will be for 2017.

**CORRESPONDENCE**

None

**CLOSED SESSION**

MOVED BY: Don Richardson  
SECONDED BY: Jeff McLaren

**That in accordance with the Municipal Act Section #239 (2) the Board moves to a Board of the Whole at 7:14 p.m. in order to address a matter pertaining to personal matters about an identifiable individual, including municipal or local board employees; Fire Chief/CEMC Position. Carried**

**NON AGENDA BUSINESS**

None

**ADJOURNMENT**

There being no further business at this time, it was

MOVED BY: Jeff McLaren  
SECONDED: Don Richardson

**That we do now adjourn at 7:47 p.m. until the next regular meeting or at the call of the chair. Carried**

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Jason Cottrell  
Chair

.....  
Bettyann Muir  
Joint Committee Recording Secretary  
Deputy Clerk Village of Sundridge