

SUNDRIDGE – STRONG FIRE DEPARTMENT MANAGEMENT BOARD

A meeting of the Sundridge - Strong Fire Department Management Board was held on Wednesday, May 4, 2016 at 7:00 p.m. at the Sundridge Council Chambers.

PRESENT: **Sundridge** Lyle Hall and Don Richardson
 Strong Jeff McLaren and Kelly Elik

ABSENT: Strong Jason Cottrell

**FIRE ASSOCIATION
MEMBER:**

Marty Elik

STAFF PRESENT:

Bettyann Muir, Joint Committee Recording
Secretary-Deputy Clerk Village of Sundridge
Kim Seguin, Treasurer, Village of Sundridge
Wayne Beavis, Fire Chief

The meeting was called to order at 7:00 p.m. by Joint Committee Recording Secretary Bettyann Muir.

In the absence of the chair an acting chair will be appointed. It was

MOVED BY: Jeff McLaren
SECONDED BY: Don Richardson

That the Sundridge – Strong Fire Department Management Board appoint Lyle Hall as Acting Chair for this meeting. Carried

APPROVAL OF AGENDA

The agenda had been circulated. It was

MOVED BY: Don Richardson
SECONDED BY: Jeff McLaren

That the agenda be approved as circulated for the May 4, 2016 meeting. Carried

DECLARATION OF PECUNIARY INTEREST

Jeff McLaren declared a conflict of interest on the tenders for the roof replacement.

VERIFICATION OF PREVIOUS MINUTES

The minutes of the regular meeting held on Wednesday, March 2, 2016 were circulated.

It was

MOVED BY: Don Richardson
SECONDED BY: Jeff McLaren

That the minutes of the regular meeting held on Wednesday, March 2, 2016 be adopted as circulated. Carried

Kelly Elik entered the meeting at 7:05 p.m.

BUSINESS ARISING FROM THE MINUTES

None

SPECIAL BUSINESS/DEPUTATION

None

SPECIAL COMMITTEE/TASK FORCE REPORTS

None

FOLLOW UP/NEW BUSINESS

Fire Chief's Report (attached)

The fire chief's report had been circulated. Wayne gave an update on the calls. No leaks in the roof at this time. The generator had been serviced and it was fixed so there would be no problems in the cold temperatures. Wayne gave an update on the old siren. It appears to be too heavy to be placed on the tower. It can be placed on the roof. A tripod would have to be built. The electrical would probably cost about the same. It was decided to place it on the roof to one side. There would be no impact to the budget. Wayne gave a vehicle update. Staffing is running about the same. It was

MOVED BY: Kelly Elik
SECONDED BY: Jeff McLaren

That the Sundridge – Strong Fire Department Management Board accept the resignation of Firefighter Brandon Schmidt effective March 14, 2016. Carried

MOVED BY: Kelly Elik
SECONDED BY: Jeff McLaren

That the Sundridge – Strong Fire Department Management Board approve the return of Scott Petch from his Leave of Absence from January 1 to April 1, 2016 and that Scott is back to full duty effective April 2, 2016. Carried

Kim Seguin, Treasurer, Village of Sundridge, spoke to the Board Members with regard to the process taken for the Request for Tender for Surplus Equipment – 2006 Easy Hauler Model 810 Single Axle Trailer had been advertised. Six tenders had been received. (attached)

It was

MOVED BY: Jeff McLaren
SECONDED BY: Don Richardson

That the Sundridge – Strong Fire Department Management Board accept the tender of Terry Ricker in the amount of \$1025.00 plus HST for the 2006 Easy Hauler Model 810 Single Axle Trailer. (VIN # 2SPSCSB136N032657). Carried

Next on the agenda is the Request for Proposal for the Replacement of the Roof.

Councillor Jeff McLaren left the room at 7:18 p.m.

Kim Seguin circulated Report No. 2016-03T for Tender No. 2016-02FD Roof Replacement on the Sundridge – Strong Firehall. Kim went through the report with the Board members and explained the process taken. It was

MOVED BY: Kelly Elik
SECONDED BY: Don Richardson

That the Sundridge – Strong Fire Department Management Board recommend to the Village of Sundridge and the Township of Strong to award the Tender #2016-02FD for the Roof Replace on the Sundridge – Strong Firehall to Kenalex Construction Corp. in the amount of \$21,844.46. Carried

Kim reported that she had checked out references. Kenalex reported that they can commence work immediately and with a timeline of two weeks.

Councillor Jeff McLaren re-entered into the meeting room at 7:28 p.m.

Kim Seguin left the meeting 7:30 p.m.

Grass cutting at the firehall was discussed. It was

MOVED BY: Jeff McLaren
SECONDED BY: Don Richardson

That the Sundridge – Strong Fire Department Management Board accept the quote of Benny the Bug Man in the amount of \$65.00 plus HST per cut

**for grass cutting at the Sundridge – Strong Firehall for the 2016 season.
Carried**

The subject of a Joint Emergency Committee had been discussed previously by the three municipalities. There were still questions about this topic. It was discussed at the Tri Council meeting on April 25th and it was suggested that it be brought up with Wayne Beavis who is Sundridge and Strong’s CEMC. Wayne said he would like to speak to his alternates about this. The current policy that is in place now was discussed. Wayne suggested the possibility of a meeting with his Emergency Measures Ontario contact and the three municipalities on this subject. It was suggested that maybe this could be set up for September at the next tri council meeting. Wayne will contact EMO.

CORRESPONDENCE

None

CLOSED SESSION

There were no items for discussion at the time of agenda preparation.

NON AGENDA BUSINESS

Lyle asked Wayne about a dry hydrant - a buried pipe line running straight into the lake, possibly located at the Children’s Garden, for intake on the shore for filling. Wayne said it would be great to have it. Wayne said that the idea had been discussed before. The first step would be to approach MOE and MNR for approval. An engineer would have to be involved. The process will have to be followed. Wayne will start off by obtaining some contact information. An update will be brought back the next fire board meeting in September.

ADJOURNMENT

There being no further business at this time, it was

MOVED BY: Don Richardson

SECONDED: Jeff McLaren

**That we do now adjourn at 7:55 p.m. until the next regular meeting
Wednesday,
September 7, 2016 at 7:00 p.m. or at the call of the chair. Carried**

.....
Lyle Hall
Acting Chair

.....
Bettyann Muir
Joint Committee Recording Secretary
Deputy Clerk Village of Sundridge