

## **SUNDRIDGE – STRONG FIRE DEPARTMENT MANAGEMENT BOARD**

A meeting of the Sundridge - Strong Fire Department Management Board was held on Wednesday, February 3, 2016 at 7:00 p.m. at the Sundridge Council Chambers.

**PRESENT:**           **Sundridge** Lyle Hall and Don Richardson  
                          **Strong**       Chris Ellis and Jeff McLaren

**ABSENT:**           **Strong**               Jason Cottrell

**FIRE ASSOCIATION**  
**MEMBERS:**                               Marty Elik

**STAFF PRESENT:**                       Wayne Beavis, Fire Chief  
  Bettyann Muir, Joint Committee Recording  
  Secretary-Deputy Clerk Village of Sundridge

The meeting was called to order at 7:00 p.m. by Bettyann Muir. In the absence of the chair an Acting Chair was appointed. It was

**MOVED BY:**           Lyle Hall  
**SECONDED:**         Jeff McLaren

**That the Fire Board appoint Chris Ellis as Acting Chair for this meeting.**  
**Carried**

### **APPROVAL OF AGENDA**

The agenda had been circulated. It was

**MOVED BY:**           Jeff McLaren  
**SECONDED BY:**     Don Richardson

**That the agenda be approved as circulated for the February 3, 2016 meeting. Carried**

### **DECLARATION OF PECUNIARY INTEREST**

None

### **VERIFICATION OF PREVIOUS MINUTES**

The minutes of the regular meeting held on Wednesday, November 4, 2015 were circulated. It was

MOVED BY: Don Richardson  
SECONDED BY: Lyle Hall

**That the minutes of the regular meeting held on Wednesday, November 4, 2015 be adopted as circulated. Carried**

**BUSINESS ARISING FROM THE MINUTES**

Don Richardson said he noticed in the previous minutes that the new digital radio system may not be complete until 2017. Wayne explained to the Board Members that the fire department won't go digital until the department is 100% analog.

**SPECIAL BUSINESS/DEPUTATION**

None

**SPECIAL COMMITTEE/TASK FORCE REPORTS**

None

**FOLLOW UP/NEW BUSINESS**

**Fire Chief's Report (attached)**

Wayne reported the calls to date. He reported on the automatic aid calls and mutual aid activations. He discussed Joly Township Emergency Responses. He reported no roof leaks. Annual safeties are in process. He told the committee that the training officers were doing a good job. Wayne told the Board that to replace all of the Self Contained Breathing Apparatus would be a cost of \$50,000.00. Wayne has found out to retrofit and upgrade from 3 types to 2 types and to be NFPA compliant now it will cost \$1200.00. They should be good for 5 years. The Board discussed the idea of each of the two municipalities to start placing a reserve in their budgets to replace these in the future. Fire Prevention is ongoing. In the agenda package a copy of two draft automatic aid agreements were enclosed for the Fire Board Members to view. One agreement was with the South River/Machar Fire Department for structure fires and vehicle accidents. The other agreement was with the Magnetawan Fire Department and it was for structure fires. Wayne explained the two agreements to the Board Members. It was

MOVED BY: Don Richardson  
SECONDED BY: Lyle Hall

**That the Sundridge – Strong Fire Department Management Board recommend to the Village of Sundridge and the Township of Strong that the Draft Automatic Aid Agreement between the Corporation of the Village of South River and the Corporation of the Township of Machar and the Corporation of the Township of Strong and the Corporation of the Village of Sundridge be accepted. Carried**

MOVED BY: Jeff McLaren  
SECONDED BY: Lyle Hall

**That the Sundridge – Strong Fire Department Management Board recommend to the Village of Sundridge and the Township of Strong that the Draft Automatic Aid Agreement between the Corporation of the Village of Sundridge and the Corporation of the Township of Strong and the Corporation of the Municipality of Magnetawan be accepted. Carried**

The Fire Association had donated a new trailer to the Fire Department. The other trailer will be declared surplus. It was

MOVED BY: Jeff McLaren  
SECONDED BY: Don Richardson

**That the Sundridge – Strong Fire Department Management Board recommend to the Village of Sundridge and the Township of Strong to declare surplus the 2006 Easy Hauler Model 810 single axle trailer and authorize the administration to issue a tender for the surplus equipment.**

Marty Elik, firefighter and member of Fire Association, asked the Board Members if the firefighters could have first chance at purchasing any of the equipment that has been purchased by the Association. Chris Ellis said that this matter should be placed on the next fire agenda and the selling process can be discussed then.

Chris Carrier, Fire Marque, had made a presentation at the Tri Council meeting held on January 25, 2016. Strong Township had called an insurance company and was told that this process that the fire marquee does will not affect insurance policies. It was

MOVED BY: Jeff McLaren  
SECONDED BY: Lyle Hall

**That the Sundridge – Strong Fire Department Management Board recommend to the Village of Sundridge and the Township of Strong to obtain the services of Fire Marque to recover fire department call out expenses from insurance companies on property call outs. Carried**

Department Staffing was discussed. It was

MOVED BY: Don Richardson  
SECONDED BY: Jeff McLaren

**That the Sundridge – Strong Fire Department Management Board accept the resignation of firefighter Darryl Bos effective November 18, 2015. Carried**

MOVED BY: Jeff McLaren  
SECONDED BY: Lyle Hall

**That the Sundridge – Strong Fire Department Management Board accept the resignation of firefighter Daniel Watson effective November 27, 2015. Carried**

MOVED BY: Lyle Hall  
SECONDED BY: Don Richardson

**That the Sundridge – Strong Fire Department Management Board accept the resignation of firefighter Alyssa Elik effective December 31, 2015. Carried**

MOVED BY: Lyle Hall  
SECONDED BY: Jeff McLaren

**That the Sundridge – Strong Fire Department Management Board approve the Leave of Absence of firefighter Scott Petch from January 1 to April 4, 2016. Carried**

MOVED BY: Jeff McLaren  
SECONDED BY: Don Richardson

**That the Sundridge – Strong Fire Department Management Board approve a Leave of Absence of firefighter Brandon Schmidt effective December 14, 2015 for three month period. Carried**

### **CORRESPONDENCE**

None

### **CLOSED SESSION**

It was

MOVED BY: Don Richardson  
SECONDED BY: Lyle Hall

**That in accordance with the Municipal Act Section #239 (2) the Board moved to a Board of the Whole at 7:40 p.m. in order to address a matter pertaining to labour relations or employee negotiations – fire chief wages. Carried**

Reconvened open part of the meeting at 8:00 p.m.

The Chair reported that only the 1 item set out in the resolution authorizing the public exclusion was discussed by the committee in closed session and there is nothing further to report.

It was

MOVED B Y: Jeff McLaren  
SECONDED B Y: Don Richardson

**That the Sundridge – Strong Fire Department Management Board recommend to the Village of Sundridge and the Township of Strong that the Fire Chief receive a 1.5% increase in 2016, 1 .5% increase in 2017 and 1.5% increase in 2018 as set out in the Sundridge Wage By-Law. Carried**

Wage negotiation for the Firefighters was discussed. It was

**That the wages for the firefighters be set as follows:**

<b>Regular Meetings- 0 - 26</b>	<b>\$ 30 .00</b>	<b>per meeting</b>
<b>Special Meetings -</b>	<b>\$ 30 .00</b>	<b>per meeting</b>

**Regular Fire Calls - Firefighter -\$12.00 per hour between 8:00 a.m. and 12:00 midnight**

**Regular Fire Calls -Captain -\$13.00 per hour between 8:00 a.m. and 12:00 midnight**

**Regular Fire Calls –Dep. Chief -\$ 14.00 per hour between 8:00 a.m. and 12:00 midnight**

**Overtime Fire Calls - Firefighter -\$20.00 per hour between 12:01 a.m. and 8:00 a.m.**

**Overtime Fire Calls - Captain - \$21.00 per hour between 12:01 a.m. and 8:00 a.m.**

**Overtime Fire Calls - Dep. Chief -\$22.00 per hour between 12:01 a.m. and 8:00 a.m.**

**Base Pays**

<b>Deputy Fire Chief</b>	<b>Base</b>	<b>\$1000.00</b>
<b>Captains</b>	<b>Base</b>	<b>\$ 750.00</b>
<b>Each Training Officer</b>	<b>Base</b>	<b>\$ 650.00</b>
<b>Firefighters (over 3 years)</b>	<b>Base</b>	<b>\$ 450.00</b>
<b>Firefighters (0 – 3 years)</b>	<b>Base</b>	<b>\$ 325.00</b>

- **Base Pay will be prorated if firefighter not in the position for the full year**

- **Base Pay will be paid retroactive to successful completion of probationary period**
- **Base Pay will be prorated if firefighter is off on a leave of absence**
- **Meetings will be paid to firefighters while on probation**
- **Approved extra hours beyond base pay to be paid hourly. Carried**

**NON AGENDA BUSINESS**

None

**ADJOURNMENT**

There being no further business at this time, it was

MOVED BY: Jason Newman  
SECONDED: Don Richardson

**That we do now adjourn at 8:10 p.m. until the next regular meeting  
Wednesday, March 2, 2016 at 7:00 p.m. or at the call of the chair. Carried**

.....  
Chris Ellis  
Acting Chair

.....  
Bettyann Muir  
Joint Committee Recording Secretary  
Deputy Clerk Village of Sundridge