

**SUNDRIDGE AND DISTRICT MEDICAL CENTRE
TUESDAY, October 20, 2015
6:00 P.M.**

PRESENT: **Sundridge** – Lyle Hall and Ryan Jeffers
 Strong – Les Blackwell and Jeff McLaren
 Joly – Betty Barnes and Brian McCabe

STAFF PRESENT: Lillian S. Fowler, Joint Recording Secretary, CAO/Clerk,
 Village of Sundridge
 Kim Seguin, Treasurer, Village of Sundridge

GUEST: Marjorie Robinson

CALL TO ORDER

The meeting was called to order at 6:00 p.m. by Chairperson Betty Barnes.

APPROVAL OF THE AGENDA

The agenda had been circulated. It was

MOVED BY: Jeff McLaren
SECONDED BY: Brian McCabe

That the agenda be approved as amended for the October 20, 2015 meeting:

Add: Marjorie Robinson

Move: Future Building or Renovation and Report 2015-09T re: HST from C8 to between C3 and C4. Carried

DECLARATION OF PECUNIARY INTEREST

Upon call from the Chair, no disclosures of pecuniary interests were declared.

SPECIAL BUSINESS/DEPUTATION-FUTURE BUILDING OR RENOVATIONS

Marjorie Robinson had been asked by the committee to prepare an analysis of the costs of building a new building and a build/lease option. She also included renovating the existing building. Copies of the analysis sheets were circulated and Marjorie explained the analysis she had used and answered the committee members' questions. Some figures were adjusted due to the questions and options asked for. It was

MOVED BY: Jeff McLaren
SECONDED BY: Les Blackwell

That the Sundridge and District Medical Centre instruct Ryan Jeffers and Les Blackwell to review the analysis figures as presented by Marjorie Robinson and make a recommendation. Carried

MOVED BY: Ryan Jeffers
SECONDED BY: Lyle Hall

That the Sundridge and District Medical Centre Committee instruct Brian McCabe and Jeff McLaren to investigate a new build at the present site and a demolition of the present Nurse Practitioner and Doctors' sections by next meeting. Carried

Kim Seguin explained how the doctor program works in that the municipalities must put money into the program also. At present it is by providing janitorial services, maintenance and repairs (including snow removal), hydro, heat, etc. for the doctors section of the present building. The municipalities will still have to pay towards accommodation of the doctors if there is a new building.

Kim Seguin spoke to the committee about the requirement of the medical centre committee to register and charge HST on commercial rents. It was

MOVED BY: Ryan Jeffers
SECONDED BY: Les Blackwell

That the Sundridge and District Medical Centre Committee direct administration to adjust the rent for November and December 2015 to include the 13% HST and that the tenants be notified immediately that effective January 1, 2016 all rental rates will be subject to the 13% HST. Carried.

Kim Seguin reviewed Report 2015-10T with the committee members. Telus Health – New EMR cost is over budget by \$1712.76. It was

MOVED BY: Les Blackwell
SECONDED BY: Lyle Hall

That the Sundridge and District Medical Centre Committee authorize the payment of \$1712.76 to Telus Health for the balance of the Nurse Practitioners portion of the EMR costs. Carried

Temporary funding of the Doctors' outstanding portion of the EMR System was discussed. It was

MOVED BY: Lyle Hall
SECONDED BY: Brian McCabe

That the Sundridge and District Medical Centre Committee authorize the temporary funding of the Doctors' outstanding portion of the EMR System up to the amount of \$10,200.00. **Defeated**

Kim Seguin had prepared predicted year end actual figures for 2015 which she circulated to the committee members. It was

MOVED BY: Ryan Jeffers
SECONDED BY: Jeff McLaren

That the Sundridge and District Medical Centre Committee authorize the transfer of \$3,345.73 from the Medical Centre Savings Account to the Medical Centre Operating account. Carried

MOVED BY: Jeff McLaren
SECONDED BY: Les Blackwell

That the Sundridge and District Medical Centre Committee authorize the transfer of the \$5000.00 from reserves to the operating budget. Carried

MOVED BY: Jeff McLaren
SECONDED BY: Brian McCabe

That the Sundridge and District Medical Centre Committee request that the three municipalities proportionately provide a cash injection to the Medical Centre Committee in the amount of \$14,000.00 to cover the projected budget shortfall. Carried

Quotes had been received for a new laptop for the Nurse Practitioner. It was

MOVED BY: Ryan Jeffers
SECONDED BY: Jeff McLaren

That the Sundridge and District Medical Centre Committee accept the quote of Brendish Computers in the amount of \$815.00 plus HST plus additional cost of transfer information and set up new laptop and configure for electronic medical records. Not to exceed \$1500.00 in total. Carried

A request had been received from the Nurse Practitioner's Office to have one of Dr. Zeindler's receptionists fill in for the Nurse Practitioner's receptionist while she is on vacation. Lillian Fowler was instructed to obtain a cost for this from the Nurse Practitioner.

VERIFICATION OF PREVIOUS MINUTES

The minutes of the September 15, 2015 meeting were circulated. It was

MOVED BY: Ryan Jeffers
SECONDED BY: Lyle Hall

That the minutes of the regular meeting held on September 15, 2015 be adopted as circulated. Carried

BUSINESS ARISING FROM THE MINUTES

Ryan Jeffers asked if the three resolutions had been received from the three municipalities. Lillian Fowler said that Joly Township had not forwarded theirs yet. Betty Barnes asked if Lillian Fowler had found out any information on whether or not the property can be sold. Lillian Fowler had copies of the deeds which indicated that the property was In Trust to the three Reeves for park purposes and monument ground. Lillian Fowler also explained that when the Medical Centre was built permission was received from the Edgar Family to permit the building to be erected as it would serve the three communities and was needed. A reply has not been received from the solicitor yet. Betty Barnes asked if Lillian Fowler had found out if the municipalities were to enter a build/lease arrangement would we still be able to charge rent to the Nurse Practitioner. Lillian Fowler informed the committee that they would still be able to charge rent under the Nurse Practitioner Program.

SPECIAL COMMITTEE/TASK FORCE REPORTS

None

FOLLOW UP/NEW BUSINESS

Rostering of Patient by Doctors – The doctors had provided a detailed report on the rostering of patients as requested by the committee. The report had been circulated with the agenda package.

Lillian Fowler reported that the new opener has been received by Northland Glass and Metal and will be installed this week.

The accounts payable for September 2015 were presented. It was

MOVED BY: Ryan Jeffers
SECONDED BY: Les Blackwell

That the accounts payable for September 2015 in the amount of \$36,051.38 be approved for payment. Carried

The Year to Date Budget was presented.

Two snowplow tenders were received. It was

MOVED B Y: Lyle Hall
SECONDED BY: Les Blackwell

That the Sundridge and District Medical Centre Committee accept the tender of Ivan McGirr in the amount of \$67.80 per plow including HST for snow removal at the Sundridge and District Medical Centre for 2015/2016 season. Carried.

Invoice No. 38221091 from AECOM for engineering costs from August 2014 to August 2015. Lillian fowler is to look up when AECOM was here re: Mechanical and Electrical viewing and what work had been carried out after the last invoice received in 2014 and when AECOM was advised that the project would be put o the lateness in the year and that the new councils would determine whether to go ahead with the renovations or not.

CORRESPONDENCE

None

CLOSED SESSION

There were no items for discussion at the time of the agenda presentation.

NON AGENDA BUSINESS

None

ADJOURNMENT

There being no further business at this time, it was

MOVED BY: Ryan Jeffers
SECONDED BY: Brian McCabe

That we do now adjourn at 8:50 p.m. until the next regular meeting Wednesday, November 18, 2015 at 6:00 p.m. or at the call of the chair. Carried

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Betty Barnes
Chair

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Lillian S. Fowler
Joint Committee Recording Secretary
CAO/Clerk Village of Sundridge