

JOINT BUILDING COMMITTEE MEETING

March 19, 2015 AT 5:15 P.M.

Held at the Township of Strong Office

Present: South River – Les Mahon
Burk's Falls – Rex Smith
Joly – Budd Brown
Sundridge – Don Richardson (5:50 pm)

Machar – Bart Wood
Ryerson – Barbara Marlow
Magnetawan – Tim Brunton
Strong – Christine Ellis

Absent:

Staff Present: CBO: Brian Dumas, Clerk/Treasurer: Linda Maurer, Recording Secretary: Kim Dunnett

The Joint Building Committee meeting was called to order at 5:15 p.m. by the Chair Christine Ellis.

Resolution # 2015-012

Moved by: Barbara Marlow

Seconded by: Budd Brown

Be it resolved that this committee does hereby adopt the minutes of the meeting of February 17, 2015, as circulated. **Carried**

Financial Report: The secretary reviewed the following items; bank balance, invoicing each municipality and that the Audit was conducted from March 11-13, 2015, the financial statements will be forthcoming.

Resolution # 2015-013

Moved by: Tim Brunton

Seconded by: Bart Wood

Be it resolved that this committee does hereby approve the following expenses of \$17,775.68 for the month of February and accepts the Financial report for February 2015. **Carried**

Budget Report: Linda Maurer, Clerk/Treasurer for the Township of Strong presented a budget report and reviewed it with committee members. Linda stated the budget was a group effort of staff members. Various budget lines were reviewed. The committee decided to recommend the budget as presented.

Resolution #2015-014

Moved by: Tim Brunton

Seconded by: Budd Brown

Be it resolved that this committee does hereby recommend to member councils, to accept by resolution, the 2015 JBC Budget in the amount of \$206,573.00. **Carried**

Chairperson Report: The Chair reported that we are heading into our busy season and with Magnetawan leaving at the end of June 2015, no decision on operations of the JBC should be made immediately, perhaps a re-evaluation in early 2016 should be considered.

CBO Report: The CBO stated he is ready for a busy season, contractors have commented they are booked, so that is a positive sign. CBO stated that with Magnetawan leaving in June 2015, it may not affect the JBC this year, but could possibly the following year. CBO would like to try and close some more recent outstanding permits, but it is costly on postage to register the letters. The committee will review postage line set on the budget and adjust accordingly.

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Policy and Job Description Review: The secretary stated that the necessary updates were made to the policy from the changes discussed at the February 19, 2015 meeting. A hard copy has been placed in a binder along with the CBO and DCBO Job Descriptions. If changes are required in the future they can be done by resolution.

Resolution #2015-015

Moved by: Budd Brown

Seconded by: Bart Wood

Be it resolved that this committee does hereby accept the JBC Policies and Job Descriptions as presented.

Correspondence: Resolution 2015-86 from Magnetawan re: Withdrawal from JBC

Resolution #2015-016

Moved by: Barbara Marlow

Seconded by: Don Richardson

Be it resolved that this committee does hereby accept the withdrawal of the Municipality of Magnetawan from the Joint Building Committee, effective June 30, 2015. **Carried**

Business Arising from Minutes – Remuneration resolutions were received from the member municipalities and a majority was in support of members being paid from their own municipalities and not from the JBC.

Resolution #2015-017

Moved by: Les Mahon

Seconded by: Bart Wood

Be it resolved that this committee does hereby agree to the results from the JBC Resolution 2015-010, that the Municipalities will pay the JBC Remuneration effective April 1, 2015.

Carried

New Business: None

Resolution # 2015-018

Moved by: Tim Brunton

Seconded by: Les Mahon

Be it resolved that this committee does hereby adjourn at 6:10 p.m. to meet again at the call of the Chair or April 16, 2015 at 5:15 p.m.

Carried

Kim Dunnett, Secretary

Christine Ellis, Chair