

SUNDRIDGE – STRONG FIRE DEPARTMENT MANAGEMENT BOARD

A meeting of the Sundridge - Strong Fire Department Management Board was held on Wednesday, November 4, 2015 at 7:00 p.m. at the Sundridge Council Chambers.

PRESENT: **Sundridge** Lyle Hall and Don Richardson
 Strong Chris Ellis (A) and Jeff McLaren

ABSENT: Strong - Jason Cottrell

FIRE ASSOCIATION MEMBERS:

Marty Elik and Vinny Bonazza

STAFF PRESENT:

Bettyann Muir, Joint Committee Recording Secretary-Deputy Clerk Village of Sundridge

Jim Schmidt, Deputy Fire Chief and Fire Truck Committee Member

Scott Petch, Captain and Fire Truck Committee Member

In the absence of the chair the meeting was called to order at 7:00 p.m. by Bettyann Muir, Deputy Clerk.

The committee was required to select an acting chair. It was

MOVED BY: Don Richardson
SECONDED BY: Jason McLaren

That the Sundridge – Strong Fire Department Management Board appoint Chris Ellis as acting chair. Carried

APPROVAL OF AGENDA

The agenda had been circulated. It was

MOVED BY: Lyle Hall
SECONDED BY: Jeff McLaren

That the agenda be approved as circulated for the November 4, 2015 meeting. Carried

DECLARATION OF PECUNIARY INTEREST

None

VERIFICATION OF PREVIOUS MINUTES

The minutes of the regular meeting held on Wednesday, June 3, 2015 were circulated.

It was

MOVED BY: Jeff McLaren
SECONDED BY: Don Richardson

That the minutes of the regular meeting held on Wednesday, June 3, 2015 be adopted as circulated. Carried

BUSINESS ARISING FROM THE MINUTES

No business at this time.

SPECIAL BUSINESS/DEPUTATION

None

SPECIAL COMMITTEE/TASK FORCE REPORTS

A recommendation for RFP2015-FD for the supply of One (1) Single Axle Pumper Fire Truck was circulated to the Board Members (attached). Fire Chief Wayne Beavis, Deputy Fire Chief Jim Schmidt and Captain Scott Petch had formed a Fire Truck Committee. RFPs had been sent out and received. The committee held a formal proposal opening on October 28, 2015 at 4:00 p.m. in the Sundridge Council Chambers with Kim Seguin, Treasurer for the Village of Sundridge present. The proposals were opened and checked. Next the Fire Truck Committee Members took the proposals and studied them. They had a score sheet given to them to record the scoring of each proposal. The Fire Truck Committee met again on November 1, 2015 in the Sundridge Council Chambers to review the scoring of the proposals. Jim Schmidt showed the Fire Board Members the diagram of the proposal they are recommending. This is a 5 man cab and this was discussed. Jim explained some of the features. One added feature was the incorporation of the Foam Suppression System. Jim explained why he would really like to see this feature included on the new truck. Discussion took place with regard to future use of the foam especially now when there are more solar panels being installed. Scott Petch spoke to the Board Members with regard to the 370 HP Detroit Diesel Engine. It costs a little more but is a really good engine. Discussion took place with regard to this new proposed pumper truck not having as large a capacity for water. In order to carry more water storage the truck would have to be a tandem axle and that would put the cost of the unit up higher. Jim explained with Automatic Aid and Mutual Aid having this water capacity should not be an issue. The possibility of adding a dump box to Pump #1 was discussed. This would have to be budgeted for in future budgets. It was

MOVED BY: Lyle Hall
SECONDED BY: Jeff McLaren

That the Sundridge – Strong Fire Department Management Board recommend to the Village of Sundridge and the Township of Strong to award RFP2015-FD to Carriere Centre Inc. Metalfab and negotiate the purchase of One (1) Single Axle Fire Pumper Truck price not to exceed \$370,512.00 plus HST. Carried

FOLLOW UP/NEW BUSINESS

FIRE CHIEF'S REPORT (ATTACHED)

A list of eight firefighters had been submitted to the Office of the Fire Marshal with regards to Grandfathering to NFPA. A letter had been received back from the Office of the Fire Marshal stating the applicants had met the requirements. (list attached) One former firefighter still has not returned his key. Fire Chief Wayne Beavis is to be instructed to speak to Jim Mahoney, Municipal Law Enforcement Officer, about this issue. Two resignations had been received. It was

MOVED BY: Don Richardson
SECONDED BY: Jeff McLaren

That the Sundridge – Strong Fire Department Management Board accept the resignation of firefighter Lisa Johnson effective June 3, 2015. Carried

MOVED BY: Jeff McLaren
SECONDED BY: Lyle Hall

That the Sundridge – Strong Fire Department Management Board accept the resignation of firefighter Tim Sinclair effective June 4, 2015. Carried

The hiring of four new firefighters had taken place. It was

MOVED BY: Lyle Hall
SECONDED BY: Jeff McLaren

That the Sundridge – Strong Fire Department Management Board approve the hiring of Jon Newman effective July 6, 2015 and that we waive the normal probationary period due to his prior years of service on the fire department. John Newman will still have to meet all of the sign offs. Carried

MOVED BY: Lyle Hall
SECONDED BY: Don Richardson

That the Sundridge – Strong Fire Department Management Board approve the hiring of Gopal Rava effective August 24, 2015 with the six month probationary period to be applied.

MOVED BY: Lyle Hall
SECONDED BY: Jeff McLaren

That the Sundridge – Strong Fire Department Management Board approve the hiring of Alyssa Elik effective August 24, 2015 with the six month probationary period to be applied. Carried

MOVED BY: Jeff McLaren
SECONDED BY: Don Richardson

That the Sundridge – Strong Fire Department Management Board approve the hiring of Nicholas Hall effective September 1, 2015 with the six month probationary period to be applied. Carried

A list of surplus equipment was presented. It was

MOVED BY: Lyle Hall
SECONDED BY: Don Richardson

That the Sundridge – Strong Fire Department Management Board recommend that the Corporation of the Village of Sundridge and the Corporation of the Township of Strong declare the following equipment surplus:

- (1) Base antenna (1980)**
- (1) C.E.T. Twin HP Fire Pump (1991)**
- (1) Briggs and Stratton 9 HP Fire Pump (1975)**
- (1) 10' X 4.5" lightweight hard section hose**
- (1) Steel suction floater 2.5" thread**
- (4) SCBA plastic storage cases. Carried**

Fire Chief/CEMC Wayne Beavis had asked to place the fire siren from the old firehall on the agenda. The Core Group for Emergency Management for the Village of Sundridge had a meeting October 15, 2015. Discussion had taken place with regard to how we could let out residents know that there was an emergency. The Fire Chief/CEMC reported that the siren from the old firehall was at the new firehall and can be installed at the new firehall for a minimal cost. It would have to be wired by an electrician. If there was a power outage there is a generator and the siren could be used. The Fire Board members agreed that this was a good idea and approve having it installed. This is to be placed in the 2016 budget. Bettyann will inform the Fire Chief/CEMC of the decision.

A request for Tender had been advertised for snow removal at the firehall. It was

MOVED BY: Jeff McLaren
SECONDED BY: Don Richardson

That the Sundridge – Strong Fire Department Management Board accept the tender of Ivan McGirr in the amount of \$124.30 per plow including HST for snow removal at the Fire Hall for the 2015/2016 season. Carried

CORRESPONDENCE

None

CLOSED SESSION

There were no items for discussion at the time of agenda preparation.

NON AGENDA BUSINESS

None

ADJOURNMENT

There being no further business at this time, it was

MOVED BY: Jeff McLaren
SECONDED: Lyle Hall

That we do now adjourn at 8:15 p.m. until the next regular meeting Wednesday, February 3, 2016 at 8:15 p.m. or at the call of the chair. Carried

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Chris Ellis
Acting Chair

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Bettyann Muir
Joint Committee Recording Secretary
Deputy Clerk Village of Sundridge