

SUNDRIDGE – STRONG FIRE DEPARTMENT MANAGEMENT BOARD

A meeting of the Sundridge - Strong Fire Department Management Board was held on Wednesday, February 4, 2015 at 7:30 p.m. at the Firehall.

PRESENT: **Sundridge** Jason Newman and Don Richardson
 Strong Jason Cottrell and Jeff McLaren

FIRE ASSOCIATION MEMBER:

Rebel Kennedy

STAFF PRESENT:

Wayne Beavis, Fire Chief
Bettyann Muir, Joint Committee Recording
Secretary-Deputy Clerk Village of Sundridge
Kim Seguin, Treasurer, Village of Sundridge

The meeting was called to order at 7:30 p.m. by Joint Committee Recording Secretary Bettyann Muir.

The appointment of a chairperson was brought forwarded. It was

MOVED BY: Jeff McLaren
SECONDED BY: Jason Newman

That Jason Cottrell be appointed as Chairperson for the Sundridge – Strong Fire Department Management Board for the term of council. Carried.

APPROVAL OF AGENDA

The agenda had been circulated. It was

MOVED BY: Jason Newman
SECONDED BY: Don Richardson

That the agenda be approved as circulated for the February 4, 2015 meeting. Carried.

VERIFICATION OF PREVIOUS MINUTES

The minutes of the regular meeting held on Wednesday, November 5, 2014 were circulated. It was

MOVED BY: Jeff McLaren
SECONDED BY: Don Richardson

That the minutes of the regular meeting held on Wednesday, November 5, 2014 be adopted as circulated. Carried.

BUSINESS ARISING FROM THE MINUTES

Jason Cotrell asked about the digital upgrade. Wayne said he had included the amount for the second phase in the draft budget that would be discussed later on in the agenda. Jason Cottrell also asked about the water supply and Wayne said he had included that in his report.

SPECIAL BUSINESS/DEPUTATION

Kim Seguin, Treasurer, Village of Sundridge attended the meeting to discuss the 2015 proposed budget. A copy of draft #1 was circulated. Kim went down each line and explained it. Discussion took place. The total amount to complete the digital system is included in this draft. It is \$24,650.00. New shingles at the Firehall had been discussed last year. There has been no amount placed in the draft for shingles. The shingles are starting to really curl. There have not been any leaks at this point. The committee will have to decide on this. It will be brought back to the next meeting

SPECIAL COMMITTEE/TASK FORCE REPORTS

None

FOLLOW UP/NEW BUSINESS

Fire Chief's Report (attached)

The fire chief's report had been circulated. Wayne went through the report with the members. He spoke to the committee that there needs to be another water supply in the Village of Sundridge and Main Street would be the best location. An automatic aid agreement with the Burk's Falls Fire Department had been discussed during the previous council term but had never been done. Wayne had spoke to the Fire Chief from Burk's Falls again to see if they would be interested in signing an agreement for MVA accidents. It would read the same as the agreement our fire department has with the South River/Machar Fire Department. The Agreement will be done up for the next meeting. Department staffing was discussed. It was

MOVED BY: Jeff McLaren
SECONDED BY: Jason Newman

That the Sundridge – Strong Fire Department Management Board approve the Leave of Absence for Firefighter Rebel Kennedy from January 8, 2015 to April 2m 2015, Carried.

MOVED BY: Jason Newman
SECONDED BY: Don Richardson

That the Sundridge – Strong Fire Department Management Board approve the Leave of Absence for Firefighter Scott Petch from January 25, 2015 to April 5, 2015. Carried.

MOVED BY: Jeff McLaren
SECONDED BY: Jason Newman

That the Sundridge – Strong Fire Department Management Board approve the Leave of Absence for Firefighter Lisa Johnson from January 5m 2015 to April 5, 2015. Carried.

MOVED BY: Jeff McLaren
SECONDED BY: Jason Newman

That the Sundridge – Strong Fie Department Management Board accept the resignation of Josh Mallory effective January 30, 2015. Carried.

By-Law 2014-021, being a by-law to establish a fire department, had been circulated. Appendix “C” the Hiring Policy was reviewed. It was felt that the current process was too long of a procedure. The board members felt that they did not need to be present at the interviews. It was decided to change the Hiring Policy to read:”The interview committee will consist of the Fire Chief and/or the Deputy Fire Chief and as many officers as deemed necessary but the Fire Chief. The process will be the same for internal postings such as Captains. In the Minimum Requirement Section the Grade 12 or equivalent secondary education will be deleted. Bettyann will make the changes and send to both municipalities.

CLOSED SESSION

It was

MOVED BY: Jason Newman
SECONDED BY: Jeff McLaren

That in accordance with the Municipal Act Section #239 (2) the Board moves to a Board of the Whole at 9:37 p.m. in order to address a matter pertaining to labour relations or employee negotiations; - non compliant member and wages. Carried

Reconvened open part of the meeting at 9:50 p.m.

It was

MOVED BY: Jason Newman

SECONDED BY: Jeff McLaren

That the wages for the firefighters be set as follows:

Regular Meetings	0 – 26	\$30.00	per meeting
Special Meetings		\$30.00	per meeting
Regular Fire Calls -		\$12.00 per hour	between 8:00 a.m. and 12:00 midnight
Overtime Fire Calls -		\$20.00 per hour	between 12:01 a.m. and 8:00 a.m.

Base Pays

Deputy Fire Chief	Base	\$ 875.00
Captains	Base	\$ 625.00
Each Training Officer	Base	\$ 350.00
Firefighters	Base	\$ 325.00

- Base Pay will be prorated if firefighter not in the position for the full year
- Base Pay will be paid retroactive to successful completion of probationary period
- Base Pay will be prorated if firefighter is off on a leave of absence
- Meetings will be paid to firefighters while on probation
- Approved extra hours beyond base pay to be paid hourly. Carried.

NON-AGENDA BUSINESS

None

There being no further business at this time, it was

MOVED BY: Jeff McLaren
SECONDED: Jason Newman

That we do now adjourn at 9:55 p.m. until the next regular meeting
Wednesday,
March 4, 2015 at 7:30 p.m. or at the call of the chair. Carried.

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Jason Cottrell
Chair

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Bettyann Muir
Joint Committee Recording Secretary
Deputy Clerk Village of Sundridge