

SUNDRIDGE, STRONG, JOLY
ARENA & HALL, OPERATING

The arena meeting was held at the SSJ Arena, on Wednesday, Oct. 7, 2015 at 5:30 p.m.

Present: Kelly Elik, Brian McCabe, Jason Newman, Ryan Jeffers, Arena Manager Myles Pepin and recording secretary Tera Pinkerton.

Absent: Jason Cottrell, Chris Nicholson

The Chair called the meeting to order at 5:30 p.m.

15-49: Brian McCabe – Ryan Jeffers

Be it resolved that we the committee approve the amended agenda for the Oct. 7, 2015 meeting.

Carried

15-50: Jason Newman – Ryan Jeffers

Be it resolved that we the committee approve the minutes of the July 27 & September 2, 2015 meetings.

Carried

15-51: Brian McCabe – Jason Newman

Be it resolved that we the Committee approve the accounts payable in the amount of \$21,292.34 for September 2015.

Carried

Managers Report.

- (1) Ice is in and all went well and smooth.
- (2) Programs/ice rentals are improving from last year.
- (3) Carlo and skate sharpening: maybe move it to the new store and we'll send skaters to him.
- (4) Helmets for staff: not law, can look at making a policy.
- (5) Microwave and small fridge: with food booth being rented out, employees have lost their spot to keep and warm meals. They can purchase both from Walmart at reasonable prices and place where they are accessible to all staff.
- (6) Michelle yearly employee evaluation: done in closed meeting.
- (7) Michelle off on maternity leave. (Due mid-March): use temp agency? Interviews? Use student we already have?

New Business

- Rec Committee would like free ice time as they are not able to use the Public School at this time.
- Lease is signed for the Food Booth
- Agreement – put on next agenda
- Employee policies – has been looked over by the Chair and Arena Manager. Will make small revisions (name changes etc.) and email to member to review for future meeting.

SSJ Arena and Hall, Operating

15-52: Brian McCabe – Jason Newman

Be it resolved that we the Committee do hereby agree to let the rec committee use the ice at no cost during the 2015/2016 season.

Carried

15-53: Ryan Jeffers – Jason Newman

Be it resolved that we the Committee do hereby agree to meet bi-monthly starting November 2015 or at the call of the Chair.

Carried

15-54: Brian McCabe – Ryan Jeffers

The SSJ Committee is aware that the arena receives some invoices that must be paid prior to Committee meetings because of penalties for late payments.

The Committee is also aware that the Secretary pays invoices bi-weekly and employee's wages every second Wednesday.

The SSJ Committee authorizes the Secretary to issue cheques for the above as and when required throughout the year.

Carried

15-55: Ryan Jeffers – Brian McCabe Be it resolved that we the Committee do hereby agree to waive public skating fees for the 2015/2016 season.

Carried

15-56: Ryan Jeffers – Jason Newman Be it resolved that we the Committee move into closed session at 6:44 p.m. under Subsection 239(2) (b) of the Municipal Act to consider a matter involving personal matters about an identifiable individual.

Carried

The Committee for the SSJ Arena resumed the regular meeting at 6:47 p.m. The Chair reported that the committee discussed the matters it was permitted to under the resolution authorizing the public exclusion.

15-57: Ryan Jeffers – Jason Newman

Be it resolved that we now adjourn at 6:50 p.m. until the next meeting Nov. 4, 2015 @ 5:30, or at the call of the Chair.

Carried

Chairperson