

CORPORATION OF THE TOWNSHIP OF STRONG
BY-LAW NO 2008 – 1580

Being a by-law to require the provision of security boxes containing fire safety plans, hazardous materials and hazardous physical agent information or keys for the Fire Department to prevent the spread of fire.

WHEREAS Section 5(0.1), of the Fire Protection and Prevention Act, 1997, S.O. 1997, Chapter 4, as amended (2001,c.25, s.475 (2)) provides that the Council of a municipality may establish, maintain, and operate a fire department for all or any part of the municipality;

AND WHEREAS the Corporation of the Township of Strong has established a Fire Department being the Sundridge – Strong Fire Department to deliver fire fighting and related emergency services.

AND WHEREAS Section 2.8 of the Fire Code contains requirements for the preparation and execution of “Fire Safety Plans”.

AND WHEREAS the Occupational Health & Safety Amendment Act R.S.O. 1990, c. 0.1, as amended requires that emergency information regarding “hazardous materials” be provided to the Fire Department.

NOW THEREFORE, the Council of the Corporation of the Township of Strong enacts as follows:

1. In this by-law:

- (a) “Building Code” means the regulations made under the Building Code Act, S.O. 1992.c.23 as amended;
- (b) “Chief Fire Official” means the Chief of the Sundridge – Strong Fire Department, or his designate;
- (c) “Fire Code” means the regulations made under the Fire Marshal’s Act, R.S.O. 1990, c.F.17, as amended;
- (d) “Fire Safety Plan” means an emergency plan including drawings as described in Section 2.8 of the Fire Code”;
- (e) “Hazardous Material” means a biological or chemical agent named or described in the regulations under the Occupational Health and Safety Amendment Act, R.S.O.1990, c.0.1, as amended;
- (f) “Hazardous Physical Agents” means physical agents named or described in the regulations under the Occupational Health and Safety Amendment Act, R.S.O., 1990,c.0.1, as amended;
- (g) “MSDS” means a Material Safety Data Sheet;
- (h) “N.F.P.A. Hazard Classification” means the hazard classification hazardous goods as defined in the National Fire Protection Association Standard 704-“Standard System for the Identification of Fire Hazards of Materials”;

- (i) “Owner” includes a registered owner, assessed owner, lessee, or manager of the premises;
- (j) “Security Box” means a weatherproof, metal cabinet or box capable of being locked with a key locking system compatible with the Master Key Systems currently in use and available through the MIKOR Company or the Chubb Security Locksmith Company;
- (k) “U.N. Number” means the United Nations four digit product identification
- (l) “WHMIS “ means the Workplace Hazardous Materials Information System as prescribed by the Occupational Health and Safety Amendment Act, R.S.O., 1990, c.0.1, as amended, and the regulations enacted there under.

2. The Fire Chief Official shall be responsible for the administration of this by-law.
3. Every person who pursuant to The Occupational Health and Safety Amendment Act, R.S.O., 1990,c.0.1, is required to provide to the Sundridge – Strong Fire Department information regarding Hazardous Materials, Hazardous Physical Agents or WHMIS shall install and maintain a Security Box containing this information at a location adjacent to the main entrance of that part of the premises in which the Hazardous Materials or Hazardous Physical Agents are located.
4. Every person who pursuant to Section 2.8 of the Fire Code is required to maintain a Fire Safety Plan approved by the Chief Fire Official shall install and maintain a Security Box containing a copy of the approved fire safety plan adjacent to the main entrance to the premises or that part of the premise to which the Fire Safety Plan applies.
5. Every person who pursuant to this By-Law is required to install and maintain a Security Box shall provide access keys for building service rooms and shall install a Security Box designed exclusively to hold such items as access keys adjacent to the main entrance of the premises or that part of the premises for which access must be provided.
6. All keys must be equipped with metal or plastic identification tags.
7. No person, being the Owner of any premises to which this By-Law applies, shall refuse to allow the installation and maintenance of a Security Box.
8. The Security Box provided for information relating to the Fire Safety Plan, Hazardous Materials, Hazardous Physical Agents or WHMIS shall:
 - (a) contain a current list of persons with access to the building, their home address and their telephone number.
 - (b) contain a current copy of the approved Fire Safety Plan.
 - (c) contain an inventory of all hazardous products in the premises including the product U.N. Number and N.F.P.A. hazard classification.
 - (d) contain site plans and floor plans showing the location of fire fighting devices and the location of hazardous goods.

- (e) contain an inventory of all spill control equipment at the premises and the location where it is stored.
- (f) contain MSDS for each hazardous good in the premises.
- (g) contain a binder or binders to contain the information required above.
- (h) be surface mounted within three (3) meters of the main entrance at a height between 1.5 m to 1.8 m above the floor or at a location acceptable to the Chief Fire Official;
- (i) be a sufficient size to hold a binder or binders containing the information required in section 4 of this bylaw.
- (j) be equipped with a locking system approved by the Chief Fire Official; and
- (k) be equipped with a key locking system manufactured by MIKOR Company and dedicated for use exclusively by the Sundridge – Strong Fire Department.

9. Any Security Box designated to hold access keys shall;

- (a) when surface mounted, be permanently fastened to the wall by means of bolts through the wall;
- (b) when flush mounted, be permanently mortared into the wall;
- (c) be of sufficient size to hold all required keys;
- (d) be mounted within three (3) meters of the main entrance to the premises unless an alternate location is approved by the Chief Fire Official, and
- (e) be equipped with a key locking system manufactured by Chubb Security Locksmiths and dedicated for use exclusively to the Sundridge – Strong Fire Department.

10. Every person who contravenes or fails to comply with any provision of this By-Law is guilty of an offence and on conviction is liable to a fine of not more than \$5,000.00 exclusive of costs.

11. Effective date of this by-law is January 1st 2009

INTRODUCED AND READ A FIRST, SECOND TIME THIS 28th DAY OF OCTOBER 2008

READ A THIRD TIME AND FINALLY PASSED THIS 11TH DAY OF NOVEMBER 2008

ON A MOTION BY **CHRIS ELLIS** AND SECONDED BY **MERLYN SNOW**

Diana Georgie, Clerk

Stephen R. Rawn, Mayor

**CERTIFIED to be a true Copy of By-law #2008-1580
Enacted in open council this 11TH Day of NOVEMBER 2008**